

# The Dye Estates Homeowners Association, Inc.

# Architectural Review Committee Design Guidelines, Standards, and Procedures

Adopted by

The Dye Estates Homeowners Association, Inc.

**Version #: V5.4 Final for Board/ARC Approval** 

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FOR THE MOST UP-TO-DATE VERSION OF THIS DOCUMENT,

PLEASE GO TO THE FOLLOWING WEB PAGE: https://barefoothoa.com/dye-arc.html

Or Contact the Management Company for a copy or if you have suggestions for future updates!

		Modified references to City tree permits, Protection of CRZ of neighboring trees that extend across lot boundaries, Added wetland/wetland buffer information, Added map/"final" plat of Dye Estates as an Appendix, Recommended plant material, Added a \$1,000 refundable compliance deposit for new builds, payable by the owner, Added rows in New Construction Checklist for various required checks	
5.4	3/20/23	Changes to Fines and Fees (for example, re: new home construction, in rare occasion where fines exceed \$1,000, all future fines increase by 50%; road impact fees, compliance deposits, review fees,); Change Requests (New Homes Only): Full set of plans must be submitted with all changes, accompanied by new Change Request Application; Checklist changes (e.g., 3 full-size paper copies of plans now required); All properties (interior & intracoastal) required to submit drainage plans certified by a civil engineer. Drainage plans prepared by landscape architects and surveyors will no longer be accepted; Warning the stop work orders will be issued when grading deviations are suspected (not newadded for emphasis); Application changes; New Application (Fine policy acknowledgement & Change Request) Appeal application (not new) – added to document; Community & Assistant Community manager name changes; Added new ARC position (Deputy Chairperson) and defined role/responsibilities; ARC Chairperson can serve no more than 2 consecutive terms (unless BoD approved)	

### TABLE OF CONTENTS

1.0	GENERAL INFORMATION	13
1.1	Architectural theme /Vision	13
1.2	Authorization	13
1.3	Abbreviations and Definitions	14
2.0	MANAGEMENT	
2.1	Management Company	16
2.2	Board of Directors	17
2.3	Architectural Review Committee	17
2.	.3.1 Contacts	
2.	.3.2 Authority	
2.	.3.3 Appeals	18
2.	.3.4 Philosophy	
2.	.3.5 Mission	
2.	.3.6 Organizational structure	
2.	.3.7 Conflicts of Interest	20
2.	.3.8 ARC Responsibilities	21
3.0	RULES & REGULATIONS	21
4.0	Construction site inspections	21
5.0	ARCHITECTURAL STANDARDS	22
5.1	Heated & Cooled Square Footage Minimums / Maximum	22
5.2	Footprint	22
5.3	Building Height	22
5.4	Setbacks	22
5.	.4.1 Setbacks for Home Sites & Other Structures	22
5.	.4.2 Setbacks for Fencing	
5.	.4.3 Setbacks for Driveways, Walkways, and Other Hard Surfaces	23
5.5	Exterior Elevations	24
5.6	Exterior Colors and Materials	24
5.7	Roofs	25
5.8	Construction Fencing	25
5.	.8.1 Silt Fencing	
5.	.8.2 Orange Safety Barrier & Other Fencing	
5.9	Grading & Drainage	26
5.10	Finish Floor Minimum	27

5.11	Impervious Surfaces	27
5.12	Outdoor Living Areas: Swimming Pools, Spas, Hot Tubs, decks,	27
5.12	2.1 Cabanas and Docks	28
5.12	2.2 Pool Screen Enclosures	28
5.12		29
	2.4 Other Outbuildings	
5.13	Mailboxes	29
5.14	House Numbers	29
5.15	Fences and Walls	29
5.16	Garages	30
5.17	Driveways, Walkways, & Other Hard Surfaces	31
5.18	Exterior Lighting	31
5.19	Awnings & Canopies	32
5.20	Trees and Shrubs	32
5.20		
5.20		
5.20		
5.20 5.20	9	
5.20	•	35
5.21	Landscaping	
5.21		
5.21	2 Landscape Rock & Boulders	
5.21	3 Minor Landscape Changes That Do Not Require ARC Approval	37
5.1	Wetlands & Wetland Buffers	37
5.2	Irrigation	38
5.3	Utilities/Service Areas/ Accessary Buildings /Screening	38
5.4	Septic Tanks & Wells	40
5.5	Recreational Equipment	40
5.6	Putting Greens	40
5.7	GAZEBOS	40
5.8	Signs	40
5.8.2		
5.8.2		41
5.8.3	<u> </u>	41
5.8.4		
5.1	Flags & Flagpoles	
5.1	Decorations	42

5.	1.1 Holiday Decorations	42
5.	1.2 Miscellaneous Decorative Objects	42
5.2	Vehicle Parking	42
5.3	Empty / Undeveloped Lot Usage	43
6.0	CONSTRUCTION SITE REQUIREMENTS	43
6.1	Work Hours & Holidays	44
6.2	Work site prep, dumpsters, Port-O-Johns, & upkeep	44
6.3	Worksite Safety & behavior	45
7.0	ARCHITECTURAL REVIEW Participants	45
7.1	Title Opinions/Policies	45
7.2	Preparers of Plans	45
7.3	Builder's License	46
7.4	Owner as General Contractor	46
7.5	Owner Applying on behalf of Prospective Purchaser	46
8.0	ARC New Build Roadmap	46
9.0	ARC Meetings	48
9.1	ARC DEADLINES	48
9.2	Regularly-scheduled ARC Monthly submissions	48
9.3	"As-Needed" ARC Interim meetings	48
10.0	Filing with the ARC	48
10.1	Application For Review	48
10.2	Conceptual Submission	49
10.3	New Construction	50
10.4	New Construction Change Orders, including additional tree removal requests (Post	
App	roval)	50
10.5	Additions, Renovations, and Alterations	50
10.6	Landscaping CHANGES	51
10.7	ARC Required Documents & Samples Checklist	52
10.8	Street/curb Photographs	52
11.0	Design Review Results	52
12.0	ARC Inspections	53
13.0	Project Time Limits	53

13	.1 T	ime Limits	_ 53
13	.2 T	ime Limit Extensions	54
	13.2.1	New Construction	_ 54
13		ther Projects	
14.0		e Policy and Payment Procedure	- 54
15.0		placement After Damage or Destruction	•
	_	-	
15		ingle Dwelling	
15	.2 N	Iultiple Dwellings (Major Disasters)	_ 56
16.0	APl	PENDIX	57
16	.1 C	ontractor / Vendor Work Hours & Holidays	57
	16.1.1	Holidays	- 57 57
	16.1.2	Weekday Work Hours	
		Weekend Work Hours	
	16.1.4	Emergency Work	 57
16		top Work Order	
16		RC Fees	
	16.3.1	Unpaid Assessments	_
		General Contractor Payments	
		Compliance Deposits	
	16.3.4	General Payment Information	 58
	16.3.5	ARC Fee Schedule Table	59
16		nes and Penalties	
16	.5 A	pplications	_ 67
	16.5.1	New Build Checklist Form #10	
	16.5.2	"Other" Checklist Form #11	70
	16.5.3	Trust Account Agreement (Form #01)	72
	16.5.4	Conceptual Submission: ARC Application for Design Review (Form #02)	73
	16.5.5	Application for: New Construction Design Review, Major/Minor Additions, Major Landscaping,	
	Pools, D	Oocks, Fences, (Form #03)	74
	16.5.6	New Construction Tree Removal Worksheet (Form #03.1)	75
	16.5.7	New Construction fine policy (Form 03.2)	
		Application for: New Construction Change Request #03.2	
		Application for Minor Landscape Renovation (Form #04)	
		Application for Tree Removal (Form #05)	
		Gate Access Request for Contractors & Recurring Guests (Form #06)	
	16.5.12	ARC Appeal Application (Form #12)	81
16	.6 Ir	spection Request Forms	_ 82
	16.6.1	Site Stakeout Inspection Request (Form #07)	
	16.6.2	Foundation Height Inspection Survey Request (Form #08)	84
	16.6.3	Request for Final Inspections / Deposit Refund (Form #09)	85
16	.7 R	ecommended Plant Material List	86

16.7.1 Shade Trees	86
Ornamental/Understory Trees	87
16.7.1 Evergreen Trees	87
16.7.2 Screen Plants	87
16.7.3 Decidous Shrubs	87
16.7.4 Evergreen Shrubs	88
16.8 Wetlands Restrictive Covenants	89
16.9 Maps / Plats	90
17.0 INDEX	93
18.0 Publishing Note	95

While the HOA delegates may identify violations, the responsibility for ensuring a safe and clean jobsite is entirely the responsibility of the owner and his or her contractors. See Appendix Section "Fines and Penalties."

### 5.0 ARCHITECTURAL STANDARDS

It is an owner's responsibility to understand the architectural standards prior to submitting anything to the ARC. Knowledge of the standards and process can make a <u>significant</u> difference in approval time. The Management Company will do its best to answer questions and advise applicants prior to meetings of potential issues with submittals. If you are considering building a style home that is different than what has been previously built in The Dye Estates, it is highly recommended that you submit a Conceptual Design application before investing too much time or money into plans that may not get approved.

# 5.1 HEATED & COOLED SQUARE FOOTAGE MINIMUMS / MAXIMUM

The following minimum heated square footage requirements should apply for the Dye Estates dwellings:

• One-story: 2,500 sq. ft.

• Two-story: 3,000 sq. ft., with 2,000 sq. ft. on first floor

The maximum permissible conditioned square footage of a residence shall be compatible with the site and in harmony with the community, especially the proximate neighboring homes. No structure should dominate the surroundings. See also <u>Impervious Surfaces</u>.

#### **5.2 FOOTPRINT**

The footprint of each home shall be compatible with the site and the neighborhood. The ARC has the right to deny footprint locations based on neighboring lot considerations.

#### **5.3 BUILDING HEIGHT**

The height of each home shall be compatible with the site and the neighborhood.

#### 5.4 SETBACKS

When conflicts exist between the various documents establishing setbacks, easements or similar restrictions, the most restrictive will be deemed to apply.

#### 5.4.1 SETBACKS FOR HOME SITES & OTHER STRUCTURES

No Dwelling shall be erected or maintained on any Lot outside of the building envelope shown on the applicable Final Plat. For purposes of these building setback requirements, decks, porches, raised patios, stoops, eaves, overhangs, bay windows, chimneys, gazebos, and other similar projections shall be deemed to be part of the dwelling/structure. Approval for all structures will be subject to stringent review, including how it might block a neighbor's view of the golf course or waterways.

The limits of the construction should be provided on the site plan, showing all areas that are proposed to be cleared.

Location	Home Site	Home Site/Structure Setback	
	Category		
Front	All	25 ft. (from property line)	
Side	All	10 ft. (from property line)	
Rear Yard	a) Golf Course*	30 ft. from golf course	
"	b) Lakefront*	15 ft. from top of bank	
"	" c) Intracoastal 40 ft. – primary structure from property line		
66	" 25 ft. – secondary structure from property line		
"	" Other 15 ft. – those not falling within categories a-c.		

<sup>\*</sup> Applies to primary structure and other vertical construction with a height of 32" or greater above grade (e.g., pizza ovens, fire pits, ...)

#### 5.4.2 SETBACKS FOR FENCING

The limits of any fencing must be provided on the site plan. Approval for all fences, walls, and other vertical elements will be subject to stringent review, including how it might block a neighbor's view of the golf course or waterways.

Additional fencing requirements, including additional requirements on setbacks, are covered under the Fences and Walls section. Every home has only one front yard. The "front yard" of a home situated on a corner lot is determined by the street address of the home. See following table. Please note that ARC does not have the authority to approve the construction of any fences or walls that extend past the lot lines of any lot, including areas controlled by the U.S. Army Corps of Engineers.

Fence Location	Fence Setback
Front yard	No fences in front of the dwellingSee "Fences and Walls" section.
Side yard adjacent to another property	Minimum of 5' (from property line);
Side yard along a street (e.g., corner lot)	To be determined by the ARC. Requires submittal of an extensive, professional landscape plan, etc. See "Fences and Walls" section for additional requirements
Rear yard	Minimum of 5' (from property line)

# 5.4.3 SETBACKS FOR DRIVEWAYS, WALKWAYS, AND OTHER HARD SURFACES

The limits of driveways and other hard surfaces must be provided on the site plan. Additional setbacks for driveways and other hard surfaces are covered in the Section <u>Driveways</u>, <u>Walkways</u>, <u>& Other Hard Surfaces</u>

#### 5.5 EXTERIOR ELEVATIONS

Exterior elevations will be reviewed for architectural design, materials, and for aesthetic appearance in terms of the overall dwelling, its relationship to other homes, and design duplication with respect to proximity to other homes.

Design should be site specific and should take advantage of the natural setting.

Plans are to address the total design approach of the home site including front, rear, and side elevations.

Review of exterior design will be based upon the overall design themes and consideration of mass and scale; materials, textures, colors and finishes; continuity between primary design elements and secondary surface treatments; placement of windows, doors, and openings; vertical and horizontal lines; and roof pitches.

Depending on the architectural style, preferred exterior features and materials include horizontal or vertical wood siding, stone, brick, stucco, **high-pitched roofs**, brick chimneys (with vertical roofing elements such as caps and/or chimney pots), cupolas or dormers.

No large expanse of walls shall be allowed; wall elevations should provide properly spaced windows with design-appropriate window trim or brick mold, shutters, closed shutters detailed to appear as if someone has reached out and closed the shutters with outboard shutter dogs, and oversize foundation vents located under each window or closed shutters.

Brick detailing should provide a continuous water table at the floor level with bullnose or stepped out brick bands. Keystones with appropriate brick header and jack arch detailing are encouraged as are brick quoins and brick lattice detailing for HVAC enclosures or foundation arches.

#### 5.6 EXTERIOR COLORS AND MATERIALS

Earth-tone exterior colors are preferred. Bright, coastal colors are not permitted. The intent is for the individual house to blend into the natural setting. ARC approval is required for all exterior colors and materials. Exterior colors that, in the opinion of the ARC, would be inharmonious, discordant or incongruous shall not be permitted. With respect to color, the ARC suggests you consider Benjamin Moore Historical Exterior Colors or Sherwin Williams Duron Colors of Charleston, although not every color in those palettes would be harmonious with the existing colors within The Dye Estates.

The selection of exterior materials shall be harmonious with the architectural motif of each dwelling unit and the community development as a whole. Natural materials are preferred over synthetic material. Depending upon the specific application, the following materials are recommended:

• WOOD (cypress/cedar/redwood/cement fiber board such as Hardie products): Board and batten lap siding; clapboard siding; cedar shingles; tongue and groove siding.

- STUCCO AND SYNTHETIC STUCCO: Approval is subject to application, texture and use of other primary, secondary, or decorative treatments. Only drainable EIFS will be permitted.
- MASONRY: Natural stone, brick. High quality simulated materials (e.g., stone and brick) will be considered on their own merit by the ARC but will be subject to disapproval.
- WINDOWS: Wood, clad or vinyl which resembles wood, traditional profiles. Window
  grids are required on front and side elevations. Rear windows without grids are subject to
  ARC approval. Scale, size, placement and all architectural elements are subject to
  review.
- GARAGE DOORS: Wood or wood-look carriage door profiles. Refer to the <u>Garages</u> section.
- CHIMNEY: Exterior materials should complement the house. Chimney caps of copper, metal, or clay chimney pots are required.

The following exterior materials will not be approved for construction: Metal siding; decorative concrete block; concrete block (except subsurface wall); fiberglass, plastic, vinyl or asphalt siding; logs (imitation or otherwise, except for landscaping purposes); flagstone used as siding; vinyl clad fascia; certain types of imitation stone and brick. No extruded landscape curbing will be permitted.

#### 5.7 ROOFS

Flat roofs are not permitted. Overhangs are encouraged. Recommended roof-surfacing materials are cedar shingles, architectural asphalt shingles, natural slate, and copper seamed roofing. Certain tiles will be considered on an individual basis. Roofing materials shall be approved by the ARC on an individual basis.

Gutters and downspouts shall be painted to match the trim or may be made of copper. Any proposed leaf guards must either be compatible with the roof color or painted to match the gutter.

All roof stacks, flashing and metal chimney caps shall have a dark dull finish. For flashing, copper or anodized aluminum is recommended. Roof stacks and plumbing vents shall be placed on rear slopes of the roofs where possible.

Solar roof top engineered systems will be considered on a case-by-case basis.

Skylights shall be low in profile and match the roof color.

#### 5.8 CONSTRUCTION FENCING

All construction fencing shall be properly installed and maintained, not only to serve its intended function but also for aesthetic reasons. Fencing that is ripped, sagging, fallen, or in any other form of disarray, is not permitted. See Appendix Fines and Penalties.

#### 5.8.1 SILT FENCING

**Solid black** silt fencing is to be installed per SC DHEC guidelines, with the lower edge of the fence vertically trenched into the ground and covered by compacted backfill. In case of conflict between ARC guidelines and DHEC guidelines, the stricter of the two will prevail. The silt fence shall be maintained on all lot boundaries to collect debris and silt runoff. In addition to being solid black in color, silt fencing must be 24" to 36" in height.

#### 5.8.2 ORANGE SAFETY BARRIER & OTHER FENCING

Orange Safety Barrier and other fencing may be required by the ARC depending upon the circumstances, such as for wetland & wetland buffer identification, tree protection, and other reasons as described in various sections of these guidelines. Several lots have a community storm water drainage box located on their property line. Orange safety fencing must be installed around those boxes to protect them during construction from heavy equipment and materials storage.

#### 5.9 GRADING & DRAINAGE

**Certified grading and drainage plans certified by a civil engineer are required** for ALL new construction. The ARC may require certified grading and drainage plans for major additions and/or major landscape renovations.

If, in the sole opinion of the ARC, grading appears to not have been done in compliance with the approved grading, drainage, and landscape plans, the ARC will issue a stop work order (SWO) and require that a new survey be performed. The SWO will specify what conditions need to be met in order to lift the SWO.

The ARC is comprised of community volunteers who are not qualified to approve grading / drainage plans to ensure proper grading / drainage on an individual building lot is in compliance with Federal, State, County or City statutes. Therefore, grading / drainage plans must be certified by a civil engineer engaged by the general contractor or owner. Should grading / drainage problems arise post construction on a newly developed or modified property, the issue will default back to the owners of the lots in question and any affected adjacent properties to engage the services of qualified professionals to review grading / drainage requirements and develop an adequate grading / drainage plan for the property.

For homes bordering the Intracoastal Waterway, plans must include a drainage plan with respect to the Barefoot Resort Storm Water Permit. These plans must be consistent with the design storm approved in any applicable Barefoot Resort permits.

The contractor is responsible for installing the drainage system in accordance with the approved plans. The contractor is to submit New Constructions Change Request application for any proposed field changes within the approved site and grading plans, such as a change in pipe diameter or a change in the number or location of basins, to the ARC for review and approval. The owner will be held responsible for unapproved changes from the previously approved site

and grading plans. Unapproved grading changes will result in a stop work order and a significant fine.

Several lots have a community storm water drainage box located on their property line. Orange safety fencing must be installed around those boxes to protect them during construction from heavy equipment and materials storage.

Storm water must be managed so that it will not drain directly toward the buildable area on adjoining home sites. It is to be diverted around such areas and connected to the Dye Estates storm drainage structure, if available, or carried to a low point and dispersed or discharged into properly located basins, energy dissipaters, or ponds.

For home sites bordering lakes, plans must provide for retention of a minimum of one inch of surface water run-off from all impervious paved surfaces.

Plans must include sufficient side boundaries. Grading plans are to be designed to preserve the line of sight at intersections. Finish grading should provide a minimum of 6" of fall away from the house for the first 10'.

No bulldozing, digging, or clearing of trees shall begin until site plans and specifications (showing the nature, type, shape, and location of work) have been submitted and approved by the ARC and permitted by the City of North Myrtle Beach.

Cuts and fills should be kept to a minimum and designed to complement the natural topography of the site.

#### 5.10 FINISH FLOOR MINIMUM

**Slab on grade construction is not permitted.** A finish floor minimum of 40" above finished grade at front steps should be used to provide an on-site swale.

#### **5.11 IMPERVIOUS SURFACES**

No more than forty (40) percent of any lot surface shall be impervious to water absorption (excludes easements, wetland buffers, and road right of ways).

# 5.12OUTDOOR LIVING AREAS: SWIMMING POOLS, SPAS, HOT TUBS, DECKS, ...

Outdoor living area materials must be compatible with that used on the home.

Generously proportioned front porches are encouraged.

The use of masonry or fire retardant material for decks is encouraged. In its review, the ARC will look for careful design and landscaping of decks, including appropriate elevations, materials compatible with those used on the home, and landscaping of sufficient size to screen the perimeter or a masonry foundation.

Piers supporting porches and decks are to be substantial masonry type structures unless a design alternative is specifically approved by the ARC. Areas beneath decks and elevated terraces are to be shielded from view and ARC approved.

No outdoor fireplaces, fire pits, swimming pools, spas, hot tubs (other than free-standing hot tubs), docks, cabanas, or similar equipment or facilities shall be installed without the written consent of the ARC. See Appendix <u>Application for: New Construction Design Review</u>, <u>Major/Minor Additions</u>, <u>Major Landscaping</u>, <u>Pools</u>, <u>Docks</u>, <u>Fences</u>,... (Form #03)

All <u>new</u> or replacement outdoor fire pits and fireplaces must be gas. Due to the fire risk of traveling embers, <u>non-gas burning fire pits and fireplaces are prohibited</u>.

No above ground swimming pools shall be permitted. The elevation of the top of any swimming pool construction, not including fence, on any home site may not be over two (2) feet above the natural grade unless integrated into terraced construction upon ARC approval. Swimming pools, spas, and hot tubs shall not be permitted on the street side of the residence. Safety barriers/fences which meet the standards of the City of North Myrtle Beach are required. Although not a requirement, the ARC strongly discourages the use of oyster shells, embedded in concrete, around the pool area because of its propensity to cause severe injury to bare feet.

The location of all patios greater than 500 sq. ft., swimming pools, spas, hot tubs (not including free-standing hot tubs), screen enclosures, and decks must be approved by the ARC.

#### 5.12.1 CABANAS AND DOCKS

Cabanas and Docks must be constructed of similar material as home.

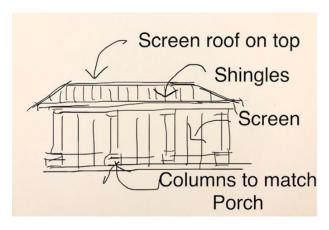
Any proposed docks must go through the permitting process with the South Carolina Department of Health and Environmental Control, the U.S. Army Corp of Engineers, and the City of North Myrtle Beach, and the Owner must provide approved permit drawings to the ARC. As-built plans conforming to the approved permit drawings are required prior to project close-out

Cabanas must be located within the buildable envelope, must adhere to building setback requirements, and will be subject to stringent review, including how it might block a neighbor's view of the golf course or waterways. It must never be designed in such a way that it could be used as separate sleeping quarters from the house.

#### **5.12.2 POOL SCREEN ENCLOSURES**

Pool screen enclosures/pool lanais require ARC approval and will also be subject to stringent review. A pool enclosure must complement the home, have architectural interest, must not adversely block sight lines of neighbors, must adhere to setback requirements, and must be connected to the house unless the lot size is of sufficient size to aesthetically support a standalone enclosure.

An example of a pool enclosure that <u>might</u> be approved is shown below. Aluminum pool enclosures will not be approved.



#### **5.12.3 GAZEBOS**

Gazebos require a NMB permit, as well as ARC approval, and fall under "Additions/Alterations" in the <u>ARC Fee Schedule</u>. Gazebos are considered structures and must be located in the rear yard within the side and rear yard setbacks as defined in the <u>Setbacks for Home Sites & Other Structures</u> section. The ARC shall consider how a new gazebo might block a neighbor's view of the golf course or water view. Use the application found at <u>Application for: New Construction Design Review, Major/Minor Additions, Major Landscaping, Pools, Docks, Fences,... (Form #03).</u>

#### 5.12.4 OTHER OUTBUILDINGS

Outbuildings are not permitted in The Dye Estates. An outbuilding is a building, such as, but not limited to, sheds, barns, or garages that are separate from the house.

#### **5.13 MAILBOXES**

Each applicant will use the mailbox design and type purchased through Sign Studios and Graphics: 843-651-3560.

Numbers shall be at least 3" in height, clearly visible, and placed on both sides of the mailbox post so that emergency personnel are able to locate a home when approaching the property from either direction. Numerals shall be reflective.

Owners shall be responsible for the upkeep of their mailboxes and posts (painting, ensuring posts remain straight, and numbers properly affixed).

#### **5.14 HOUSE NUMBERS**

High contrast "911" numerical posting shall be prominently placed on each residence, facing the street that corresponds to their address. Numerals shall be of sufficient size as to be easily discernible from the street and correspond to the street number assigned that lot by the city.

#### 5.15 FENCES AND WALLS

No wall, fence, hedge, or coping may be constructed on any home site unless specifically approved by the ARC. Approval for all fences, walls, and other vertical elements will be

subject to stringent review, including how it might block a neighbor's view of the golf course or waterways.

Any Owner desiring to construct a fence and/or wall on his Lot shall submit a plot plan to the ARC showing the proposed location on the Lot and the height and type of fence, wall, etc., to be installed. A professional landscape plan with extensive plantings is required for **corner lot side yards** that extend alongside the road. Please note that ARC does not have the authority to approve the construction of any fences or walls that extend past the lot lines of any lot, including areas controlled by the U.S. Army Corps of Engineers.

The maximum height is 4' for the fence and 5' for the piers or posts.

Fences should be black or bronze aluminum (wrought iron look) and design should be harmonious with the both the applicant's home and neighboring houses. Solid fencing is prohibited.

Fences shall originate at the back corner of the house unless approved differently by the ARC. Set-back distances for fences is covered in the <u>Setbacks for Home Sites & Other Structures</u> section of this document.

No fence may be constructed on the portion of any Lot between the front of the Lot and the front of the dwelling constructed upon the Lot, and any fence constructed upon a Lot must be located in strict conformance with the plot plan approved by the ARC.

Attempts to establish property lines through individual fencing or hedges are prohibited.

Every effort must be made to retain the feeling of open spaces. No fence shall obstruct another resident's view of the golf course or view of a pond, lake, or Intracoastal Waterway). Living fences are encouraged to provide a buffer or screened area for vehicular courts. Living fences shall be wood or metal lattice with evergreen plantings, jasmine, or ivy that will smother the fence year round and maintain a buffer.

With the exception of holiday decorations, embellishments to fencing, such as vinyl wraps, privacy liners, netting, windscreens, and similar products are not permitted. See <u>Decorations</u> section for details and restrictions.

No wall, coping, fence, or boundary planting may be constructed or maintained in such manner as to interfere with vision of drivers at any intersection of streets or roads.

#### 5.16GARAGES

All single family homes shall have a minimum of a two-car garage.

Garage doors must be compatible with the house design. Garage doors shall not directly face the street.

#### 5.17 DRIVEWAYS, WALKWAYS, & OTHER HARD SURFACES

Driveway designs must be approved by the ARC. Acceptable driveway surfaces include concrete, concrete with aggregate surface, and concrete pavers. Brick inlays or brick edging are accents that are encouraged.

Driveways are to have a single entrance from the street. Exceptions may be granted in instances where frontage of the home site is sufficiently large to absorb the impact of two driveway "cuts" on the streetscape. Driveways shall curve and avoid straight runs. Curb cuts are prohibited.

Location / Description	Requirements
Curb Cuts	Prohibited
Driveway In Front of Garage	24' minimum width*
Driveway Width at Street and	18' maximum width
Vehicular Court	
Driveway Width	12' minimum (other than otherwise specified in this
	table)
Driveway/Hard Surface Property Line	5' from side property lines (No exceptions)**
Setback	

<sup>\*</sup> In order to have enough room to maneuver in and out of your garage without K-turns, at least 30' of driveway width is highly recommended.

#### 5.18 EXTERIOR LIGHTING

Landscape lighting is required for new builds (e.g., lighting for driveway entrances, uplighting for significant trees, lighting of house numbers,...) Location of fixtures is to be indicated on Final Exterior Elevation Plans.

Landscape, pool, recreation, and security lighting ("outdoor lighting") shall be **low lumen** and designed so as to not be an annoyance to the surrounding residents. All outdoor lighting should be designed, installed, and maintained so that the source of the light (bulb) cannot be viewed off premises and with consideration of your neighbors.

No mercury vapor or similar stadium lights which are situated upon poles similar to street lights shall be permitted on any Lot without the prior written consent of the ARC. Security lights must be hooded and directed down.

Lighting for walkways and outdoor living areas should be low lumen diffused lighting, such as "mushroom" fixtures not over 30 inches high with shielding of the bulbs. The light source (bulb) should not be visible. Light placement should avoid a "runway" effect. A dimmer switch to accommodate the total wattage of existing line-voltage landscape lighting systems would help to achieve optimum lighting intensity.

<sup>\*\*</sup> Due to lessons learned from previous builds, variances will no longer be granted for the installation of hard surfaces with respect to property lines.

#### 5.19 AWNINGS & CANOPIES

Awnings and canopies affixed to the exterior of the residence require ARC approval.

#### 5.20 TREES AND SHRUBS

The Dye Estates ARC and HOA takes its trees very seriously and implements significant fines for any tree removed without ARC approval.

Your arborist and/or The Dye Estates ARC may add specific tree removal requirements as part of the tree removal approval process. For instance, the ARC may require that the roots of selected trees be precut or pruned in order to protect nearby trees from damage during site preparation. In addition, the ARC may also require that the stumps of trees be ground, versus pulled out, in order to protect remaining trees. With a stump grinder, tree removal experts usually grind the stump down to a few inches below the soil.

#### 5.20.1 TREE REMOVAL / DAMAGE

When not part of new home construction, complete the <u>Application for Tree Removal</u> form to request permission to remove a tree. Road Impact Fees are refundable if the ARC request to remove is denied. If approved, the ARC will likely require mitigation—planting of additional tree(s).

Removal of trees greater than twenty-four (24) inches (caliper measurement) may require permission from the NMB Board of Zoning Appeals regardless of **whether or not the tree removal falls within the footprint of the new home**. Always check with the City of North Myrtle Beach for additional requirements. In the case of conflict between ARC and City regulations, the stricter regulation applies.

No owner, other than Association, shall be entitled to cut down, remove, or mutilate any trees, shrubs, or bushes having a trunk circumference of sixteen (16) inches or greater (measured 3 feet from the ground) without approval of the ARC. If a tree of the aforementioned circumference is diseased, a letter from an arborist attesting to the disease and justification for the tree removal.

If an owner has submitted an ARC application and can wait until the next scheduled visit from the HOA's arborist, the HOA's arborist will provide the ARC a **verbal** opinion as to the tree health and whether or not measures can be taken to save the tree. There is no additional charge to the owner for this service. This verbal report may be used in lieu of The Dye Estates requirement for a written report to be provided to the ARC by the applicant's arborist. Typically the arborist is scheduled to visit monthly. Note that there is no guarantee that a monthly arborist visit won't be skipped or cancelled just prior to a visit. When the HOA's arborist is not available in the timeframe satisfactory to the applicant, the applicant's only recourse is to hire their own arborist. Contact the Management Company to see if the option to use the HOA's arborist might be available in the needed timeframe.

When part of **new home construction**, complete the <u>New Construction Tree Removal</u> <u>Worksheet</u>. Architectural Review Committee members are not tree experts, and may therefore, at the ARC's discretion, require an arborist report be submitted for tree removals on new home sites.

See Appendix "Fines and Penalties" for fines for unauthorized removal or damage to trees.

#### 5.20.2 TREE PROTECTION DURING CONSTRUCTION

An ISA certified **tree arborist** is highly recommended prior to construction activity to assess and create a tree protection plan to avoid construction shock to the trees. At their discretion, the ARC and/or the City may require an arborist report. Call the City Tree Department for contact information of local arborists or go to

https://www.treesaregood.org/findanarborist/findanarborist.

At the time of publication of these guidelines, Todd Stephenson, ISA Certified Arborist, Total Tree & Lake Care, Inc., at <a href="WeCare@totaltreeandlakecare.com">WeCare@totaltreeandlakecare.com</a> (843-651-8733) consults for The Dye Estates HOA and visits monthly. Send your specific questions via the Management Company to the ARC.

Before the site is graded or any work performed, tree fencing shall be installed and maintained to protect trees and their root systems from vehicles, equipment, and construction materials.

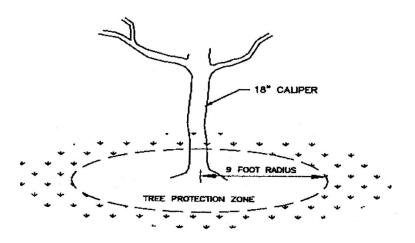
Depending upon the size of the tree protection zone, no fewer than four (4) metal posts shall be used to support fencing. Metal posts shall be anchored securely at a minimum of 2' below existing grade. Orange safety barrier or chain link fencing shall be installed to a minimum of 4' high and at a maximum of 8' on center for safety fence or 10' for chain link.

A tree protection zone (see diagram below) shall be established around all trees that could be impacted by construction. This zone shall exist on vacant lots, construction sites and sites where development has been completed. If the tree protection zone of a neighbor's tree extends across lot boundaries, those trees must be protected as well. Prior to any development on a property, a tree protection zone shall be shown on all construction drawings, site plans and subdivision plats (preliminary and final) equal to one-half (½) foot for each one (1) inch (caliper measurement) of the retained tree. Protection zones may intersect or overlap.

#### Within a tree protection zone, the following shall apply:

- a) No storage or construction activity of any kind may take place within the tree protection zone
- b) No building material or other construction-related material shall be stored;
- c) No dirt, rock, coquina, sand, or other natural material shall be stored;
- d) No impervious surface shall be allowed at any time; and
- e) No disturbance of the original land within the protection zone, such as trenching, installation of utilities or building foundations, shall occur except with prior approval of the zoning administrator. Protective barriers shall be placed around the perimeter of the tree protection area before land disturbance and remain until completion of the site improvements.

**How to measure the tree protection zone:** First determine the caliper: measure around the trunk (the tree's circumference), approximately four and a half feet above the ground. This measurement is referred to as DBH (diameter at breast height), also known as caliper inch. See diagram.



#### **5.20.3 TREE REQUIREMENTS**

#### Street Tree Requirement

New construction shall incorporate Tuscarora Crepe Myrtles along the street in their landscape plans. Established homes are encouraged to add Tuscarora Crepe Myrtles as appropriate. This is a rapid-growing tree can reach up to 25 ft. tall and 20 ft. wide at maturity. Note that Tuscarora Crepe Myrtles have been recently planted at the second gate entrance.

#### *Other Tree Requirements*

The following schedule shall be followed to ensure that a sufficient amount of plant material is specified for each Residential Unit. Area available for landscaping should be considered any portion of the property not taken up by the house or hardscape. Landscape plans should take into consideration the trees to be preserved. The following table provides the **minimum** tree requirements that must be met. Depending upon the homesite, the ARC may require more.

Available Area	Deciduous Trees	Evergreen Trees
Up to 5,000 square feet	3	2
5,001 – 7,500 square feet	4	3
7,501 - 10,000 square feet	5	4
10,001 – 12,500 square feet	6	5
Over 12,500 square feet	6 plus 1 for every 2,500 sf	5 plus 1 for every 2,500 sf
	thereafter	thereafter

Palms (at a minimum height of ten feet) may be substituted for deciduous canopy trees at a ratio of two (2) Palms for every one (1) tree up to 25% of the total deciduous canopy tree requirement.

The ARC reserves the right to verify all plantings during and after construction. If the ARC finds violations or reductions in landscaping not in accordance with approved plan, the ARC Representative shall notify the Owner or Builder in writing of such violations. The Owner or Builder will then have thirty (30) days after receipt of said notice to cure the deficiency. If upon the expiration of said thirty (30) day period the deficiencies are not cured, the ARC may retain the services of a third-party landscaping firm to bring the Residential Unit into compliance with the Approved Final Plans and deduct the cost of such services from the Builder Compliance Deposit, plus any administrative fee.

#### Tree Bank

In the rare circumstance where the ARC permits an owner to install less than the stated minimum number of trees on a homesite, the HOA will retain the services of a third-party landscaping firm to establish the cost for the purchase and installation of those trees not installed for which the owner shall be responsible for paying. These funds will be used install new trees or shrubs on common property within the community.

#### 5.20.4 TREE MASSING

Generally, newly introduced trees should be massed in groups of at least three. The larger plants should always be placed to the rear of the grouping creating a layered effect. This technique of layering should be used with trees, shrubs, and ground covers, exclusively or inclusively. Generally, shrubs and groundcovers should be planted in masses of at least two different types per mass and in sufficient numbers to create clumps or drifts of plants.

#### 5.20.5 TREE SPECIMEN PLANTING

The exception to this is the placing of one specimen quality tree as a focal point. To create a garden-like appearance, each front yard shall have at least two specimen trees per half acre.

#### 5.20.6 PLANT SIZES

Newly planted deciduous and evergreen trees should be of a substantial height and width. All single trunk trees shall have a minimum installed size of three (3') inch caliper width. All evergreen or multi-stem trees should be ten to twelve (10' to 12') feet or larger. Newly planted shrubs and trees should meet requirements set forth in the most recent American Standard for Nursery Stock. The plants shall be placed at appropriate distances off center according to their growth characteristics and desired effect.

All trees and shrubs must have a minimum height at install listed, not just gallon size.

#### 5.21 LANDSCAPING

See also the Rules and Regulations document for general rules and responsibilities.

Landscape maintenance, such as replacement of sod or shrubs, does not require ARC approval.

With the exception of putting greens, no artificial grass, plants, or other artificial vegetation shall be placed or maintained on the exterior of any Lot unless approved by the ARC. See <a href="Putting">Putting</a> <a href="Greens">Greens</a> section for details. New home construction should show any putting greens on plans.

All **ground covers** should be planted at a rate resulting in a 90 to 100 percent surface coverage within two (2) years of planting.

All homes must be landscaped and irrigated prior to obtaining a Certificate of Compliance from the ARC.

In cases where the applicant seeks approval of plans including a proposed future installation of additional plant material in excess of the requirements for the initial planting, the ARC may approve a phased landscaping plan to allow completion of the additional planting within 24 months of occupancy. The 24-month limit is to be stated on the plans.

#### 5.21.1 DESIGN, PLANT SELECTION, INSTALLATION, & UPKEEP

The ARC recommends that deer tolerant plant material indigenous to the area be utilized. Great care should be taken to avoid invasive plants.

See Recommended Plant Material List for other plant recommendations.

The landscape plan must be prepared by a landscape professional and shall provide for plant material of sufficient size and quantity to maintain or re-establish the natural wooded setting and to unite the dwelling with the setting in keeping with the aesthetics of the Dye Estates. It is important to preserve shade trees when possible and to plant them when necessary.

Landscape plans must specify caliper, diameter, and height of plant material versus gallon or container size. Final approval will not be given if upon visual inspection the installed plant material does not match the size and quantities shown on the approved plan.

Landscape design should take advantage of opportunities to replant native shade trees on individual home sites to replace trees lost to construction activities.

Landscape beds may be edged with vegetative means, masonry, or metal landscape edging, masonry or by metal edging (provided it is subdued and blends with landscape) with the approval of the ARC. Extruded (rolled curbing) concrete landscape curbing is prohibited. **Fireresistant mulch is highly encouraged. Pine straw is not allowed within 30 feet of structures.** The Dye Estates strives to follow Firewise USA guidelines.

Synthetic pine straw is discouraged due to its tendency to be slippery when stepped upon and to be blown away on windy days. Note that pine straw also provides a welcome habitat for snakes. The use of river rock or hardwood mulch is encouraged. River rock may not be good as cover for gardens that receive a lot of sun because they retain more heat than mulch. Although rocks do act as a weed block, they do not add nutrients to the soil like plant-based mulch.

#### 5.21.2 LANDSCAPE ROCK & BOULDERS

With the exception of river rock in <u>existing</u> beds, boulders and **other types of landscape rock** must be approved by the ARC prior to installation.

#### 5.21.3 MINOR LANDSCAPE CHANGES THAT DO NOT REQUIRE ARC APPROVAL

This Section does not apply to new home construction.

Note that other than the river rock exception below, front yard landscaping of 250 square feet or greater require submission of an ARC application (with the exception of replacing and supplementing shrubs and plants). For rules for pools and fencing see the sections <u>Outdoor Living Areas: Swimming Pools, Spas, Hot Tubs, decks, ...</u> and <u>Fences and Walls</u>.

The following, unless otherwise noted, does not require submission of an application nor ARC approval, however owners are still required to follow all ARC guidance, including, but not limited to, setbacks and view restrictions:

- Backyard and/or side yard minor landscaping changes of 500 sq. ft. or less:
  - o Adding a new landscape bed to the backyard
  - Adding a patio to back yard
  - o Adding a walkway from the side yard to the rear yard
  - Converting an existing mulch bed to river rock (Note: Rocks, other than river rock, must be ARC approved when installed in the front yard.)
  - o Installation of a putting green to the backyard (See Section Putting Greens.)
- Installation of satellite dishes in rear or side yard. See Section Satellite Dishes.
- Installation of recreational equipment in the backyard. See Section <u>Recreational Equipment</u> for details.
- Installation of permanent basketball hoops.

#### 5.1 WETLANDS & WETLAND BUFFERS

The Barefoot Resort Residential Association, BRRA, owns the wetlands that are proximate to Barefoot Resort & Golf, including The Dye Estates.

If a Dye Estates owner's property abuts wetlands, that owner's property also has protected wetlands buffers within its property boundaries. It is the owner's responsibility to understand the precise location of the wetland buffers on their property and associated governmental rules. This information most likely will be mentioned in the property deed and on the property survey plat. The "Final" plat of the Dye Estates is included as an appendix in this document and does indicate wetland buffers on it. See Section Maps / Plats. The Dye Estates HOA /ARC cannot attest to its accuracy.

No Owner shall remove native vegetation nor add or introduce additional vegetation or other forms of plant life or landscaping within any wetland areas located on or adjacent to any portion of the Property without the express written permission from the controlling governmental agencies and in the case of the wetlands, the BRRA. The Dye Estates HOA Board nor the Dye

Estates ARC shall not authorize any owner to construct or maintain any building, residence, or structure, or undertake or perform any activity in any wetland areas or wetland buffer areas.

In addition to the ARC regulations, jurisdictional wetlands regulated / protected by the SC Department of Environmental Protection and/or the US Army Corps of Engineers are known to exist in The Dye Estates. Those state and federal regulations shall apply and must be fully adhered to and complied with. Owner is solely responsible for adherence to and compliance with any and all wetland buffer and/or wetland preservation requirements. Owner shall take all steps necessary to properly identify any regulated / protected wetland areas and to obtain all required agency approvals prior to any proposed land disturbance or clearing activities as such is outside the scope of ARC application review process.

Members of The Dye Estates ARC are not wetlands nor wetland-buffer experts and will not be verifying nor ensuring compliance. There may be additional approvals needed from governmental agencies other than the SC DHEC & USACE, and again, the owner is solely responsible for adherence to and compliance with any and all wetland buffer and/or wetland preservation requirements. SC DHEC & USACE fines can be enormous.

See appendix for additional information regarding the wetland restrictive covenants.. An email address for the USACE is <a href="mailto:sac.rd.conway@usace.army.mil">sac.rd.conway@usace.army.mil</a>.

#### 5.2 IRRIGATION

An automatic underground irrigation system of sufficient size and capacity to irrigate all landscaped areas, including lawns, plant beds and planted or sodded areas adjacent to the street, must be installed and utilized throughout the year.

Sprinkler heads a.re to be directed away from the street to guard against saturation of the road base and discoloration of the curb and pavement.

The connection point to the irrigation system and location shall be identified on the Final Landscape Plan.

No Owner or other person shall do anything to adversely affect the **surface water management** and drainage of the Property.

# 5.3 UTILITIES/SERVICE AREAS/ ACCESSARY BUILDINGS /SCREENING

The applicant shall be responsible for all installations of utility services from the point of utility company connections underground to the Applicant's home. All utilities shall be underground except temporary electrical service for homes under construction.

#### Air Conditioning, Including Temporary A/C

Only central air conditioning units are permitted, and no window, wall, or portable air conditioning units are permitted except during the construction process when temporary units are

needed to condition the house prior to final installation of central air conditioning units (in which case those temporary units shall not be visible from the street).

#### Power Meter, Phone, Cable, & other boxes

**Power meter, phone, cable boxes**, and other similar items not screened in an enclosure shall be **painted to match home color surface that it is connected to.** The intent is to help camouflage the unsightly appearance of such boxes. Although some existing boxes are grandfathered from following this rule, strict adherence is required for new builds. It is **highly recommended** that owners discuss this with their builders so that the boxes can either be ordered in an appropriate color or painted <u>before</u> installation.

### Propane / Oil Tanks

Propane and Oil Tanks shall be installed underground. For ease of mowing, it is highly recommended that flat access covers for an underground tank be located in a garden.

#### Equipment Enclosures / Screening

HVAC, generators, water softeners, pool equipment, well pumps, etc., shall be located in rear yards or side yards behind the setback line and shall be screened or walled from front streets and adjoining properties.

No air conditioning or heating apparatus, unit or equipment shall be installed on the ground in front of, or attached to, any front wall of any Dwelling on a Lot.

Using shrubs as screening of units will not be approved for **new construction**. Equipment installed as part of **new construction** shall be screened with hardscape to match the foundation. **Equipment enclosures** shall be designed to reflect the home.

When a generator is added to an **existing home**, shrubbery as screening may be used if it substantially hides the equipment and is a minimum of 6 inches above the top of the unit(s) in height.

#### Service Court Area

Material of a hardscape screen and plantings of softscape shall provide a vegetative buffer to block the service court area from the street and adjacent property owners.

#### Solar

No **solar energy** collector panels or attendant hardware or other energy conservation equipment shall be constructed or installed on any Lot unless it is approved by the ARC. Under no circumstances shall solar panels be installed that will be visible from any street in the Subdivision.

#### Satellite Dishes

**Satellite** dishes under 1-meter in diameter are permitted by law but shall be placed in the most inconspicuous location practicable on the property that doesn't result in a loss of signal or increase installation costs. Front yard placement is requires an ARC application for approval.

#### 5.4 SEPTIC TANKS & WELLS

No septic tank shall be installed, used or maintained on any Lot. No wells shall be installed, used or maintained on any Lot for human domestic water consumption.

#### 5.5 RECREATIONAL EQUIPMENT

Recreational equipment includes, but is not limited to, playground equipment, climbing apparatus, and swimming pool features that exceed 48" in height.

All recreational equipment shall be placed to the rear of the residence. Only basketball hoops will be permitted to be permanently installed in the front yard. It is strongly recommended that any guidelines established by the U. S. Consumer Product Safety Commission, the manufacturer and owner's insurance company be followed.

Playground equipment shall be of high quality materials in unobtrusive, earth-tone colors, preferably a natural wood look.

#### **5.6 PUTTING GREENS**

All putting greens shall be placed to the rear of the residence. Impervious requirement does apply.

#### 5.7 GAZEBOS

Gazebos require a NMB permit, as well as ARC approval, and fall under "Additions/Alterations" in the <u>ARC Fee Schedule</u>. Gazebos are considered structures and must be located in the rear yard within the side and rear yard setbacks as defined in the <u>Setbacks for Home Sites & Other Structures</u> section. The ARC will consider how a new gazebo might block a neighbor's view of the golf course, Intracoastal Waterway, pond, or Lake. Use the application found at <u>Application for: New Construction Design Review, Major/Minor Additions, Major Landscaping, Pools, Docks, Fences,... (Form #03).</u>

#### 5.8 SIGNS

Per CCR, Article II, General Covenants, Section 2.4 Signs, "No sign or ornaments shall be erected or maintained on the property by anyone, including but not limited to, the Owner, a realtor, a contractor or subcontractor, except with written permission of the ARC, or except as may be required by legal proceedings. If such permission is granted, the ARC reserves the right to restrict site, color and content of such signs."

No sign of any kind shall be displayed to public view on a Lot or the Common Properties without the prior written consent of the ARC, with the exception of one (1) 'for sale" or "open house" sign as described below.

#### **5.8.1** CONSTRUCTION SIGNS

An ARC-approved construction sign is required for all new construction and must be purchased through Sign Studios and Graphics: 843-651-3560. The sign must identify the:

• Lot,

- Owner,
- Architect or designer,
- Builder, and
- 24-hour/7 day emergency number.

This sign must be installed before tree removal and grading begins.

No signage, other than the ARC-approved contractor sign, is permitted at any job site unless required by law or approved by the ARC.

#### 5.8.2 PERMIT BOXES

Permits shall be posted in the permit box.

#### 5.8.3 REAL ESTATE SIGNS

**Approved real estate signs** are available through Sign Studio & Graphics located in Garden City, SC or a vendor of your choice. The sign specifications are as follows:

- Only one sign advertising a property for sale or rent may be displayed centered on the lot and five feet back from the curb or edge of the sidewalk. Signs may only be placed in the yard of available properties.
- 20"x20"X 1" Sandblasted/Routed Sign Face Green Background Tan Border and "Barefoot Resort" White "For Sale" and Phone Number Gold & Silver Logo Sign Mounted on a 4" Tan Treated Post
- A 4"x4" placard with the Real Estate Company Name will be permitted attached to the post, providing it is tan in color to match the post with company name printed in white.
- House Sold signs are not permitted.
- Real Estate signs advertising sale, rental or lease of the premise on which the sign is located must be removed within forty-eight (48) hours immediately after sale, rental or lease.

#### 5.8.4 POLITICAL SIGNS

Additionally, signs of not more than six (6) square feet expressing support or opposition to political candidates or other issues which appear on the ballot of a primary, general or special election may be permitted, provided that such political signs shall not be placed on a Lot earlier than 30 days before such election and shall be removed within 2 days after such election. There shall be no more than three (3) political signs per property. Signs must be non-offensive, as determined by the HOA Board. No street sign or lamp posts are to be utilized for postings of any kind. Any notices or notifications found stapled, taped, or otherwise affixed to a street sign or lamp post will be removed and the owner will receive a violation.

### 5.1 FLAGS & FLAGPOLES

Flags must be non-offensive, as determined by the HOA Board. American, state, or political flags are not permitted to be hung upside down. See <u>Political Signs</u> and <u>Holiday</u> Decorations sections for when political and holiday flags may be displayed.

Freestanding flagpoles shall not be visible from the street and must be approved by the ARC. Freestanding flag poles over 25 feet tall will not be approved. Installation of a freestanding flagpole falls under minor Landscape Renovations--ARC Fee Schedule.

A maximum of two (2) flags per lot are permitted to be placed on residences and mailbox posts without ARC approval.

#### **5.1 DECORATIONS**

#### 5.1.1 HOLIDAY DECORATIONS

Christmas and Hanukah decorations may be displayed from the weekend before Thanksgiving until January 15th.

All other holiday decorations may be displayed 30 days preceding the Holiday until 7 days following the Holiday.

#### 5.1.2 MISCELLANEOUS DECORATIVE OBJECTS

No permanent decorative objects such as sculptures, figurines, fountains, and the like shall be placed or installed on the building site without approval of the ARC.

#### **5.2 VEHICLE PARKING**

With the exception of the last 250 feet of Sanderling Drive and the circle at the end of Gray Heron Drive, parking on the first 10 feet of a right of way that is located in front of <u>undeveloped</u> lots and in front of wetlands is permitted; however, all damage must be repaired by the homeowner applicant prior to occupancy.

Street parking, when driveway space is not available, shall be limited to a **single side of the street**.

No overnight parking is permitted on any streets without written permission from the HOA Board. See The Dye Estates Homeowners Association Rules and Regulations for the complete list of parking rules. See <a href="https://barefoothoa.com/communities/community\_form/dye-estates">https://barefoothoa.com/communities/community\_form/dye-estates</a>. Go to "Community Info & Rules" and then "Rules and Regulations." In case of conflict between the ARC Guidance and Rules and Regulations, please contact the Management Company for clarification.

Per the DCCR "Article II, General Covenants, Section 2.5, Other Buildings and Vehicles," "No mobile home, campers, trailer, recreational vehicles (campers), trucks (except passenger trucks), tent, barn, or other similar out-building, vehicle or structure shall be placed on any Lot at any time, either temporarily or permanently, without prior approval of the ARC [HOA] and such

approval shall normally be limited to temporary use of such structures reasonably essential to economical, orderly and efficient construction during the construction process only. The term "truck" as used herein is intended to refer to those vehicles of various sizes and designs for transporting goods, moving heavy articles or hauling quantities of cargo and which are used in trade or business in which the truck is used because of its commercial capabilities and not merely as a means of transportation. This is not intended to include such dual-purpose vehicles as station wagons, jeeps, 'scouts' or 'wagoneer' type vehicles or similar, attractive vehicles driven and maintained primarily as a means of transportation."

#### 5.3 EMPTY / UNDEVELOPED LOT USAGE

Other than the first 10 feet of the right of way as described in the section "Vehicle parking," the use of empty or undeveloped lots is **trespassing and is strictly prohibited**.

**IMPORTANT**: A fine shall be issued if written authorization process is not followed **PRIOR** to using an empty lot. Two written authorization are required:

- 1. Management Company
- 2. Empty lot owner.

In the case where an owner of an empty lot would like to grant permission for neighbor to use his property (e.g., to unload materials), the owner of the property who would like to use said property must contact the Management Company for the HOA Board of Director's permission and written permission of the empty lot owner. If approved, the requesting owner will be set a letter of approval with any conditions of approval, such as repairing any damage to the empty lot. This letter of approval **must always include the requirement for tree protection**. Tree protection must be in place <u>prior</u> to the lot being used and the timeframe for which storage of materials is granted.

Construction shock to trees from vehicles parked and driving over the critical root zone can take up to 5 years to kill a trees, often costing owners thousands of dollars for tree removal.

If permission to use the empty lot is granted, storage of materials on that lot must not exceed one week and the storage location of such materials must not be any closer to the curb than the proposed backyard of the requesting owner. If use and storage of materials interferes with scheduled bushhogging and a special bushhogging is needed, the cost of the additional bushhogging will be charged against the compliance deposit of the lot that requested permission.

As described in the Rules and Regulations, leaves and other debris may not be blown onto vacant lots. See the Appendix "Fines and Penalties."

## 6.0 CONSTRUCTION SITE REQUIREMENTS

Any agents, subcontractors, and employees of builders who violate construction site requirements or any other ARC criteria may be removed and prohibited from entering the Dye Estates by the ARC.

#### 6.1 WORK HOURS & HOLIDAYS

Construction hours are listed in the Appendix "Contractor / Vendor Work Hours & Holidays". Note that "Monday after the Masters" is a holiday. The Dye Estates security regularly patrols the community to ensure contractors and vendors respect the permitted work-hour schedule and fines will be issues for those that do not. See Appendix "Fines and Penalties."

#### 6.2 WORK SITE PREP, DUMPSTERS, PORT-O-JOHNS, & UPKEEP

Starting from the back of the curb inward a minimum **15 feet of stone** must be placed on the construction vehicle entrance/driveway to reduce the amount of dirt and debris being tracked into the road from construction vehicles. **Streets are to be swept clean at the end of each working day.** 

Dye Estate streets shall never be used as material staging areas. Piling materials, including but not limited to mulch, on any street or cul-de-ac is not allowed.

All **job sites** will be **kept in a clean and orderly condition**. No materials shall be stored or placed in the right-of-way, natural areas, empty lots, or golf course frontages.

**Roll-off dumpsters** must be utilized for construction debris. In general, roll-off dumpsters will be allowed on home sites for construction purposes only. Dumpsters must be emptied when trash is visible or when blowing out of dumpster. All dumpsters must be emptied 48 hours prior to the arrival of any named storm or hurricane predicted to affect North Myrtle Beach.

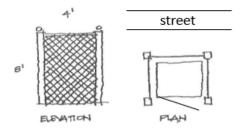
A trash can must be used for non-construction related trash and must be sealable to keep trash from blowing out and onto neighboring property and to avoid attracting wildlife. This trash can must be on site and secured before any site work begins.

**Job site debris shall be removed weekly by 6 pm, Thursday.** Should the ARC deem it necessary for the Dye Estates to clean a site or have a site cleaned, the Applicant will be responsible for paying the costs.

The General Contractor is responsible for any damage caused by construction delivery vehicles, concrete trucks and contractor vehicles to the edge of the street in front or on the side of the lot. The General Contractor is responsible for any base work and repaving that needs to be done to restore the street to original condition. If the General Contractor does not ensure this repair work is completed, the ARC will deduct this repair cost from construction compliance fees.

Temporary construction site trailer offices may not be placed on any home site unless the ARC has granted permission and approved the proposed trailer site.

**Port-o-John lattice screen is required** w/ 4x4 post treated, and lattice or louvers on 3 sides, and **door opening facing away from street view**. Lattice must be trimmed to fit as depicted in picture below. A Port-o-Johns (aka porta-potty/portajohn/port-o-let) must be placed inside the side fence at least 15' from the curb <u>before</u> tree removal and grading begins.



#### 6.3 WORKSITE SAFETY & BEHAVIOR

The Contractor shall keep a **24-hour emergency phone number on record** with the Applicant, the Gatehouse, and the ARC.

Builders shall **take all reasonable precautions to prevent accidents**. When it is necessary to use a street for a brief period to load or unload or when using hidden drives, **flagmen** and warning devices shall be used.

**No fires** on construction sites are allowed at the Dye Estates.

All persons, including construction personnel, shall drive carefully and obey the community-wide **25 MPH speed limit**.

The playing of loud music is prohibited.

No alcoholic beverages or illegal drugs are permitted.

### 7.0 ARCHITECTURAL REVIEW PARTICIPANTS

ALL OWNERS, ARCHITECTS, ENGINEERS, DESIGNERS, BUILDERS, AND CONTRACTORS SHALL HAVE RECEIVED, READ, AND UNDERSTOOD THIS DOCUMENT AND, BY THE SUBMITTAL OF AN APPLICATION FOR ARC DESIGN REVIEW, HAVE AGREED TO COMPLY WITH THEM, AS APPLICABLE, WITH REGARD TO SUCH SUBMITTAL.

#### 7.1 TITLE OPINIONS/POLICIES

The owner, architect/designer and surveyor and engineer are urged to review the title insurance policy/commitment and/or attorney's opinion of title to assure that all applicable restrictions and conditions provided by deeds and plats have been considered in the design process and are shown on each site plan submitted for Review.

#### 7.2 PREPARERS OF PLANS

Plans for new construction, renovations and/or additions be prepared in accordance with South Carolina law.

#### 7.3 BUILDER'S LICENSE

All builders of residences in The Dye Estates must be licensed by the State of South Carolina.

#### 7.4 OWNER AS GENERAL CONTRACTOR

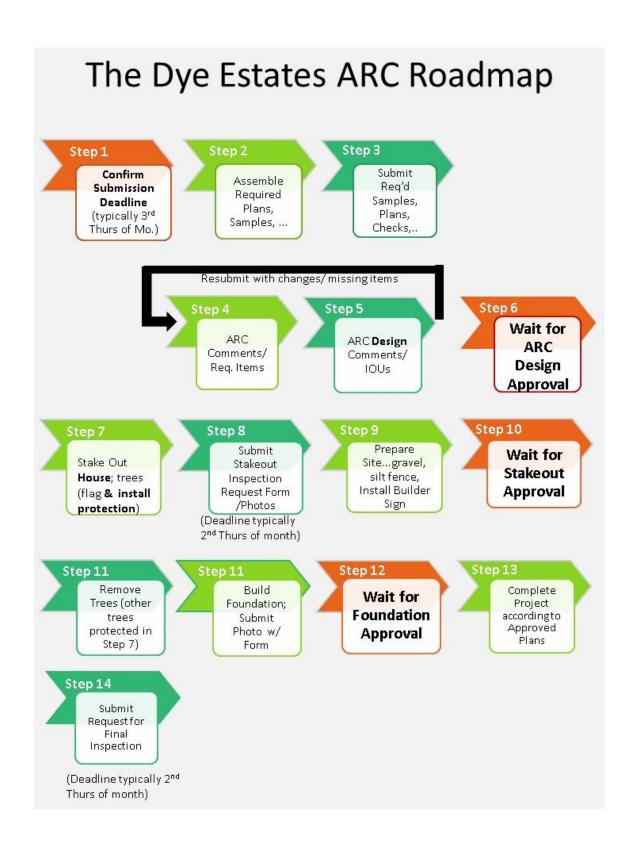
While not recommended, an owner of the property being built upon with consent of the ARC may serve as his or her own general contractor. If consent is granted, the owner must be as available to the ARC as would any licensed contractor under similar circumstances.

#### 7.5 OWNER APPLYING ON BEHALF OF PROSPECTIVE PURCHASER

In the event a sales contract is conditioned upon resolution of a design issue, an application for design conceptual review can be filed by the Owner on behalf of the prospective purchaser. In that event, a copy of the signed contract must be submitted with the application for design review in addition to the usual requirements set out in this document.

### 8.0 ARC NEW BUILD ROADMAP

Below is a high level guide to help owners understand the ARC processes at a glance.



#### 9.0 ARC MEETINGS

#### 9.1 ARC DEADLINES

Contact the management company regarding the current ARC deadline schedule as dates change from time to time.

#### 9.2 REGULARLY-SCHEDULED ARC MONTHLY SUBMISSIONS

- Addresses "Formal Submissions" and, optionally, "Conceptual Submissions"
- New applications are **generally** due the **third Thursday of the month**. Check with the Management Company on the first of the month to ascertain whether a meeting date has changed. For example, during the months of **November and December**, meetings may be combined, thus making the submission deadline a week earlier.

#### 9.3 "AS-NEEDED" ARC INTERIM MEETINGS

- Subject to the availability of the ARC. If granted, property owner is required to cover costs of requested meeting
- May be requested by property owners in writing via the Management Company
- Written request should be accompanied with a written description of the specific purpose of the meeting and any questions, along with supporting artifacts.

#### 10.0 FILING WITH THE ARC

For submissions to be placed on the agenda, a completed Architectural Review Application (see Appendix), all paper/digital plans/samples (see checklist) and associated fees must be received by the Management Company by the published deadline as committee members and paid professionals are expected to come to review meetings fully prepared to discuss.

The ARC has the option of requesting additional information as may be necessary to evaluate any submittal.

It takes approximately a week for the feedback from the ARC meeting to be communicated to applicants as minutes from the meeting need to be written up and subsequently approved by the ARC volunteers before letters are sent.

#### 10.1 APPLICATION FOR REVIEW

Prior to submitting an application for review, the applicant should understand that most projects have time limits on when a project must begin and when a project must be completed by. See Project Time Limits section and Fines and Penalties table.

New homes, as well as changes to the exterior of homes and property, require an ARC application to be submitted for approval along with the associated fees to be paid. Some minor landscaping changes may not require ARC approval. See Section Minor Landscape Changes

<u>That Do Not Require a Landscape Plan or Submission</u> and the Submission and Fee Schedule for more detail. Here is a link to the <u>ARC Fee Schedule Table</u>.

Owners, architects/designers, engineers, builders, and contractors by applying for design review acknowledge and certify that the proposed plans and home are in compliance with all applicable covenants, restrictions, zoning regulations, coastal regulations and any other statutes and regulations that may from time to time be applicable.

Where certain covenants and restrictions are more restrictive than these ARC Guidelines, those covenants and/or restrictions shall control. These ARC Guidelines may be more restrictive than the requirements of the City Zoning Ordinance or other government established minimum requirements, in which case these ARC Guidelines shall control.

Required exhibits and supporting documentation are to be submitted as defined in the Architectural Review Application.

See Appendix for applications.

#### 10.2 CONCEPTUAL SUBMISSION

**PURPOSE**: Requesting a Conceptual Review is encouraged prior to preparation of detailed drawings when there is concern about the acceptability of either the Site Plan or the architectural design aesthetics of the structure or similar concerns.

**MEETING**: The owner and/or architect/design professional may request to appear before the ARC to comment on the concept, which request will normally be granted so long as time is available on the ARC agenda for the date requested. Once the ARC is satisfied it understand the conceptual submission and has no further questions, the applicant will be asked to leave the meeting so that the ARC members can freely discuss the submittal.

**FEE**: The ARC charges a fee for a Conceptual Review. See Appendix <u>Conceptual Submission</u>: <u>ARC Application for Design Review (Form #02)</u>.

**NON-BINDING REVIEW RESULTS:** Within a week, the ARC will provide feedback to the applicant via an email from the Management Company, which will include a statement that "the ARC cannot appropriately review and evaluate a proposal until all the requirements of the Final Review/Formal Submission have been received. Accordingly, the ARC review comments made upon a Conceptual Review are for property owner, architect or contractor guidance only and do not bind the ARC to subsequently approve any aspect of the project."

#### **CONCEPTUAL REVIEW SUMMARY / MISC.:**

- Optional, at owner's request
- ARC feedback/comments are non-binding
- Purpose:
  - Provides opportunity for ARC and applicant to review proposed plan and get input early in the design process.
  - Especially important if there are any proposed deviations/variance requests, setback issues, questions, ...
- **Required submission materials** would include ARC Review application, non-refundable design fee, plus:
  - **New Construction:** Plot plan, written description of any issues that owner would like early ARC input on, photos/cut sheets (if applicable), etc.
  - Additions/Changes: Written description of any issues that owner wants ARC input on, photos/cut sheets (if applicable), etc.

#### **10.3 NEW CONSTRUCTION**

See Sections "ARCHITECTURAL STANDARDS" and "ARC Process".

See also Appendix <u>Application for: New Construction Design Review, Major/Minor Additions, Major Landscaping, Pools, Docks, Fences,... (Form #03)</u> and <u>ARC Required Documents & Samples Checklist</u>.

# 10.4 NEW CONSTRUCTION CHANGE ORDERS, INCLUDING ADDITIONAL TREE REMOVAL REQUESTS (POST APPROVAL)

When an ARC applicant finds it necessary to change an approved design for a project in progress, an Application for: New Construction Change Request #03.2 must be submitted, along with 2 full sets of paper plans and PDFs as described in the New Build Checklist Form #10. Individual change pages will not be accepted. If the requested change involves products, colors, materials and the like, provide samples, cut sheets, etc. as would have been required with the original submission. Be sure to provide all documentation necessary in the opinion of the ARC to fully and clearly depict the requested change. Change requests are reviewed at monthly ARC design meetings and must be submitted prior to the deadline for that meeting. Do not start work on any changes prior to receiving ARC approval.

Any non-approved changes or violations discovered during on-site inspections will be subject to a Stop Work Order and fines and likely require restoration to the approved plans.

#### 10.5 ADDITIONS, RENOVATIONS, AND ALTERATIONS

All <u>exterior</u> enlargements, improvements, additions and/or alterations of existing structures shall be made only with prior written approval of the Architectural Review Committee (ARC). Approval of such projects may be withheld for purely aesthetic reasons. This will

include, without limitation, any color different from the original finishes (for example, paint, stain, varnish, stone, and roofing shingles). Please use the form: <u>Application for: New Construction Design Review, Major/Minor Additions, Major Landscaping, Pools, Docks, Fences,... (Form #03)</u>.

## 10.6 LANDSCAPING CHANGES

Major changes to ARC approved landscaping require professional landscape plans to be submitted for ARC review and approval. See Appendix <u>ARC Fee Schedule</u> for further information.

If landscaping changes include a fence or wall, please refer to the Fences and Wall section of this document for additional landscape requirements, including, but not limited to, a requirement for a professional landscape plan.

See also Minor Landscape Changes That Do Not Require ARC Approval.

## 10.7 ARC REQUIRED DOCUMENTS & SAMPLES CHECKLIST

Checklists are included in the Appendices <u>New Build Checklist Form #10</u> and <u>"Other" Checklist Form #11</u>. A checklist is to be included as part of the application submission for all new builds, as well as most other ARC applications (as described in the "Applicable To" column of the "Other" Checklist form).

These forms define what artifacts must be submitted with an application, such as tree/topological surveys, landscape plans, elevations, samples, photographs, etc.

## 10.8 STREET/CURB PHOTOGRAPHS

Photographs of any street and curb damage along subject property shall be submitted with initial ARC application. Other photographs may be requested as deemed appropriate by the ARC. Should an owner neglect to submit photographs and call out pre-existing damage, he or she will be responsible for any and all damage noted during ARC inspections. If no photographs are submitted, it will be assumed that no curb or street damage existed at the start of the project.

# 11.0 DESIGN REVIEW RESULTS

Once the ARC has reviewed and approved, either conditionally or in its entirety, the management Company will issue a design review report on behalf of the ARC via email. The result of design reviews will be sent in writing to the Owner typically within five business days from review date. The report may set out: (1) any requirements to be met before the next submittal in which case the applicable section or sections of this ARC Guidance document, the Covenants and/or the By-Laws shall be cited and/or (2) any comments and suggestions for consideration in preparing for the next submittal in which case citations to the ARC Guidance document may be offered as a convenience but are not required.

In order to allow a new-build applicant to proceed to "Site Stakeout" step, a conditional approval may be granted if in the ARC's sole judgement the outstanding required items are not structural (e.g., lack of design-appropriate window trim/shutters, large expanses of wall, missing foundation vents, exterior colors, inadequate landscape design, and other similar items). If the owner decides to accept the conditional approval, he or she must also agree to resubmit, incorporating those required items described in the conditional approval letter prior to requesting a foundation height inspection. Once the ARC concurs that the outstanding items have been satisfied, a Design Review Approval letter will be sent to the owner. Note that a copy of this letter must be submitted with the request for future inspections.

Important Note: Neither Design Review approval nor Conditional Design Review approval means construction is authorized to begin. The next step is for the builder to stake out and flag trees and then submit a site stakeout inspection request. See <u>Site Stakeout Inspection Request</u> (Form #07) form in the Appendix.

# 12.0 ARC INSPECTIONS

Site inspections are <u>typically</u> scheduled for the third Thursday of the month. **Check with the Management Company on the first of the month to ascertain whether the meeting date has changed,** especially for the November and December meetings which are typically combined and held on the 2<sup>nd</sup> Thursday.

Applicants who are ready, or soon to be ready for their site inspection, should send an applicable inspection request form to the Management Company so as not to miss getting put on the agenda. This inspection form must be received at least 5 business days prior to the regularly scheduled monthly inspection. Advance notice is required in order to allow the Management company time to prepare inspection materials and to allow time for the Architect and ARC volunteers to review the inspection materials prior to the inspection.

Current inspection forms (Final Inspection, Formal Submission, Foundation Height, Site Stakeout,...) may be requested from the Management Company or downloaded from the Dye Estates Section of the BRRA website (<a href="https://barefoothoa.com/dye-arc.html">https://barefoothoa.com/dye-arc.html</a>). To access the website you must be a Dye Estates property owner.

In order to allow time for the minutes to be reviewed and approved, **owner feedback from ARC inspections takes three (3) business days.** 

# 13.0 PROJECT TIME LIMITS

## 13.1 TIME LIMITS

- New Home Construction Projects
  - Must begin within ninety (90) days after ARC Final Design Review Approval, after which a new application and design review fee will be required. This includes conditional approvals. This date is the basis for the timeline start.
  - Must be completed and have ARC Final Compliance Approval within eighteen
     (18) months of the ARC Final Design Review Approval.
- Home Additions and Alterations
  - o **Must begin** within sixty (60) days of the ARC Final Design Review Approval
  - o **Must be completed** within six (6) months of ARC Review approval..
- Major Landscape renovations must be completed within 180 days of approval.
- Minor Landscape renovations must be completed within 90 days of approval.
- All other projects must be completed within 180 days of approval.
- If construction is not completed and final inspections not completed within three years from
  the date the compliance deposit is received by the Management Company, the funds will be
  forfeited to the Community Association.

#### 13.2 TIME LIMIT EXTENSIONS

Extensions may be granted by the ARC contingent upon the receipt of a written request for an extension with an acceptable justification, thirty (30) days prior to the expiration of the time limit.

#### 13.2.1 NEW CONSTRUCTION

If construction of a new home does not begin within the allotted time limits, the following would apply:

- Same application (Form #3) would be submitted for ARC review with a \$25 application fee, made out to the Management Company, and another check made out to the HOA.
  - Limited or No Design Changes: Assuming the changes, if any, included in the resubmission are considered minor by the ARC, the charge for the resubmission would be the same as what a fourth review would cost.
  - Major Design Changes: If the resubmitted changes are major, then the full new construction design review fee would apply.
- The most recent version of the ARC Design Guidelines, Standards, and Procedures would govern build, which may or may not be the version the original submittal was approved under. Fine and Penalties may change over time, regardless.
- If after one year, the project has not started, the ARC will return any compliance deposits and infrastructure road impact/service fees (assuming ground has not been broken nor trees removed). Once the compliance deposit is returned, the applicant would no longer have the option to reapply by paying the reduced rate (fourth review cost).
- If approved, the new approval date would be the basis for the timeline start.

#### 13.3 OTHER PROJECTS

If an extension has been granted for other projects that have not started within the allotted time limits, the ARC extension letter from the Management Company will state whether another ARC review is required and, if so, which application and what fees will need to be submitted. If an additional ARC review is not required, the letter will establish a new timeline for that project.

# 14.0 FINE POLICY AND PAYMENT PROCEDURE

The fine for committing a violation, except as otherwise specifically provided in the rules, shall not exceed the amount listed in the fine schedule. See Appendix "<u>Fines and Penalties</u>". In the rare case where the fines associated with a new home build exceed the fine threshold defined in the "<u>Fines and Penalties</u>" section, all fines thereafter will be increased by a percentage also defined in that section.

If an <u>owner</u> wishes to appeal the violation and/or fine notification, a hearing request may be mailed or emailed to <u>Management Company</u> (Click on link for address.). The Management Company will respond in writing with a notice stating the date, time, and place to be held, within ten days of the date of receipt of written notification by the owner.

If for any reason an owner does not attend the hearing scheduled after receiving notification, the owner waives the right to an appeal or hearing, and the Board of Directors will levy the appropriate fines until the violation is rectified.

Fines are to be paid in accordance with the authorized fine schedule and become due and payable within ten (10) days after the citation is issued. The fine may be paid at the Management Company office, and the check should be made payable to *The Dye Estates Homeowners Association.* If the fine is not paid or a written notice of intent to appeal has not been given within ten (10) days after the citation is issued, the Board reserves the right to take further action such as refusing to review any ARC applications until fines are paid, placing a lien on the property, etc..

All individual members of The Dye Estates Homeowners Association, Inc., shall be susceptible to such fines so long as they are in violation of the governing documents or rules and regulations of Association.

If a warning is given for an architectural or vendor related issue, the owner will be ultimately responsible for the correction subject to fining schedule above. In addition, the owner may be required to remove or correct the violating change at his/her own expense.

All fines may be treated in the same manner as an assessment and will be added to the Owner's account and may be secured by a lien and collected in the same manner as provided in the Master Deed.

# 15.0 REPLACEMENT AFTER DAMAGE OR DESTRUCTION

#### 15.1 SINGLE DWELLING

In the event of damage or destruction by fire or other casualty to any one dwelling, the owner may elect:

- 1. To not repair or rebuild the damaged or destroyed dwelling, in which case the owner shall clear away the debris of any damage to improvements or vegetation and leave the dwelling and the lot upon which it is located in a clean, orderly, safe and sightly condition within seventy-five (75) days of the damage or destruction; or
- 2. To repair or rebuild such dwelling and/or other improvements
  - a) to substantially the same condition as existed prior to the damage or destruction, or
  - b) proceed under the design Review Procedures and obtain Final Review approval by the ARC. Such work must be in accordance with all applicable provisions of this Manual including without limitation this Part 3 and the ARC rules and guidelines, all applicable zoning, subdivision, building, and other governmental regulations. Plans shall be submitted for design review for all such work, repair, or construction within seventy-five (75) days following such damage or destruction and shall be carried through diligently to conclusion in accordance with ARC regulations and requirements then in effect.
  - c) upon electing to proceed under either 2(a) or 2(b), the owner shall clear away the debris of any damage to improvements or vegetation and restore the lot and any remaining portion of the dwelling and any accessory structures to a clean, orderly, safe and sightly condition.

## 15.2 MULTIPLE DWELLINGS (MAJOR DISASTERS)

In the instance of a major disaster affecting multiple properties, defined as the destruction of or major damage to three or more properties caused by hurricane, flood, tornado, wind or fire, the following modified procedures shall apply:

- 1. Restore the Property to Unimproved Condition including the Removal of Pools, if applicable, and the Application of Ground Cover Upon the receipt of a written Application, the ARC Administrator will issue a permit marked "CLEAR LOT". No fee is required.
- Demolition, Total or Partial, and Debris Removal Prior to Restoration Upon receipt of a
  written Application, the ARC Administrator will issue a permit marked "DEMOLITION
  ONLY". No fee is required. In the case of a partial demolition, a set of marked drawings
  shall be submitted clearly showing the portion(s) to be demolished.
- 3. Restoration of the Property to Its Condition Prior to the Damage with No Exterior Changes Upon receipt of a written Application stating "NO CHANGES", the ARC Administrator will issue a permit marked "NO CHANGES". No fee is required.
- 4. Restoration of the Property with Proposed Exterior Changes and/or Additions or Changes Required by Current Applicable Building Codes, Ordinances, Rules, Regulations or Guidelines All applicable ARC procedures apply. Fifty Percent (50%) of the then applicable ARC fee is required with the Application.
- 5. ARC Quorum When Design Reviews are required, the ARC quorum requirements may be reduced to a minimum of two (2) eligible voting members. This section applies to multiple disaster situations only.
- 6. All Other Guidelines Shall Govern As Applicable

# 16.0 APPENDIX

#### 16.1 CONTRACTOR / VENDOR WORK HOURS & HOLIDAYS

NOTE: Work hours and holidays are subject to change. The Management Company and the BRRA website will always have the most recent approved work schedule. Go to <a href="https://barefoothoa.com/communities/community\_form/dye-estates">https://barefoothoa.com/communities/community\_form/dye-estates</a> and select "Community Info & Rules".

#### **16.1.1 HOLIDAYS**

Vendors and contractors will not be permitted to work on the following Holidays\*:

- o "Monday after the Masters"
- New Year's Day
- Easter Weekend (Friday-Sunday)
- Memorial Day Weekend (Saturday Monday)
- o 4th of July
- Labor Day Weekend (Saturday-Monday)
- Thanksgiving Weekend (Thursday-Sunday)
- Christmas Eve, Christmas, and day after Christmas

#### 16.1.2 WEEKDAY WORK HOURS

Weekday work hours for vendors and contractors are 7 am to 7 pm\*. Vendors are not permitted to arrive prior to stated work hours and must clean up and be off the premises by 7 pm on non-holiday weekdays.

#### 16.1.3 WEEKEND WORK HOURS

**Saturday** work hours for vendors and contractors are **8 am to 5 pm\*.** Vendors are not permitted to arrive prior to stated work hours and must be clean up and be **off the premises by 5 pm** on non-holiday Saturdays.

#### **16.1.4 EMERGENCY WORK**

Emergency work for repairs is permitted at any time (e.g., broken water pipe, unsafe condition,...). Homeowner should inform the guard gate to ensure gate access.

\*Note: Quiet, interior vendor/subcontractor work may be allowed during daylight, non-contractor hours—this includes Sundays. To request permission, send an email to the Management Company, stating your name, lot, contractor name, description of work, and date(s) of proposed work at least 2 business days prior to work start. If approved, you will receive written notice and a special gate code. Do not give contractors your personal gate code. (Quiet work would include painting that doesn't involve a compressor or other noisy equipment, spackling, wallpapering, and electrical work.) Vendors and contractors should park on the resident's property. Homeowner should remind guard (843-390-0250) of upcoming quiet work to ensure gate access.

#### 16.2 STOP WORK ORDER

A stop work order is a written order from the ARC or the Community property manager requiring all construction to cease and desist until all conditions of the order are met at the discretion of the ARC. Stop work orders may be issued for grading deviations and for, but not limited to, matters of health, safety, and welfare and violations of the HOA governing documents. Stop work orders will be released at the sole discretion of the ARC if the ARC determines that the required action(s) to bring the offending property back into compliance with the governing documents have been met. A stop work order or other actions may also be taken for serious and/or repetitive violations.

#### 16.3 ARC FEES

#### 16.3.1 UNPAID ASSESSMENTS

In the event any HOA/ARC assessments on the subject property are unpaid, the ARC will not consider any submittal for review until all assessments are paid in full.

#### 16.3.2 GENERAL CONTRACTOR PAYMENTS

New home compliance deposits and infrastructure/road impact/service fees **must be paid by the General Contractor on a check written on their business account.** Checks from owners will not be accepted.

### 16.3.3 COMPLIANCE DEPOSITS

Compliance deposits are held by the Management Company until construction is completed. Provided ARC requirements are complied with, no violation fees have been levied, and no damages to roadway or other property has occurred, the deposit will be returned in its entirety when work is completed and final ARC approval granted. The Dye Estates HOA has the right, but not the obligation, to use compliance deposits to remedy violations, such as safety issues, jobsite cleanup, tree replacements, etc., after giving owners reasonable notice to self-correct. When it is not feasible to replant required replacement trees, the Dye Estates has to option to use compliance deposits to plant said trees on Dye Estates common property.

The ARC has the right mandate additional compliance deposits after fines and noncompliance issues have depleted some or all of the deposits held.

#### **16.3.4 GENERAL PAYMENT INFORMATION**

<u>Every</u> ARC application requires a small administration fee check be made out to the Management Company. (See first row of ARC Fee Schedule Table).

To determine what other fees are required for the Application you are submitting, locate in the left-hand column of the ARC Fee Schedule Table the line that is applicable to your job at hand. For instance, if the application is for an Exterior Materials Renovation, you would need to write two checks: 1 to the Management Company for the Administrative Fee, and the other for both the Review Fee and the Infrastructure/Road Impact/Service Fee. Since the box is grayed out under Compliance Deposit, a check does not need to be written for that.

# 16.3.5 ARC FEE SCHEDULE TABLE

IMPORTANT: If a new-home applicant does not respond to the ARC's requests, comments, or questions within six months, an additional review fee of \$500 is required. After a period of one year, a full additional review fee is required and the most current ARC guidelines will apply.

Form Date: 3/20/2023 DESCRIPTION	Adm. Fee – Applies to all ARC Applicati ons (*Pay- able to Mgt. Co.)	REVIEW FEES (Non- refundable)	INFRA- STRUCTURE/ ROAD IMPACT/ SERVICE FEES (Nonrefundable)	COM- PLIANCE DEPOSITS (Refundable - See above)	APPLI- CATION FORM
New Home Design Review (If the applicant does not respond to the ARC's comments within six months, an additional review fee of \$500 is required. After a period of one year, a full additional review fee is required and the most current ARC guidelines will apply.)	\$25 * \$25 *	\$200 (1 hour max) \$1250 (includes 3 reviews); \$250 for each additional review until applicant received final design approval	\$1,400 for <6,000 structural sf*; \$1,820 for 6,000+ structural sf.*(paid by contractor) * Includes sq. footage under roof (both heated and unheated)	\$15,000 for <6,000 structural sf* and \$20,000 for 6,000+ structural sf.* (paid by contractor) \$1,000 (paid by owner)	Conceptual Submission Application for Design Review
MINOR New Home Change Request (Req'd for changes submitted post approval) –Only for color/product changes or landscape change <500 sf; Add. tree removal is not a minor change.	\$25*	\$250 /review until applicant receives change request design approval	(Typically N/A; ARC to determine if applicable)	N/A	Application for: New Construction Change Request #03.2

DESCRIPTION (Con't)	Adm. Fee – Applies to all ARC Applicati ons (*Pay- able to Mgt. Co.)	REVIEW FEES (Non- refundable)	INFRA- STRUCTURE/ ROAD IMPACT/ SERVICE FEES (Nonrefundable)	COM- PLIANCE DEPOSITS (Refundable - See above)	APPLI- CATION FORM
MAJOR New Home Change Request (Req'd for changes submitted post approval) – All other change such as structural, footprint, additional tree removal,	\$25*	\$500 - 2 reviews maximum for same change request before add. review fees apply	ARC to determine if applicable	ARC to determine if add. dep. Is warranted.	Application for: New Construction Change Request #03.2
Tree Removal (not applicable to new construction)	\$25 *	\$50	First 3 trees (no fee); \$35 / tree thereafter	N/A	Application for Tree Removal
Boulders/ Retaining Walls/Etc. Add. Road Impact Fees	\$25 *	\$25	TBD by ARC (based on scope) \$140 minimum	N/A	Application for Design Review
Minor(Back & Side Yards): Up to & including 500 total sq. ft.	N/A	N/A	N/A	N/A	N/A
Major: Over 500 total sq. ft.	\$25 *	\$100	\$210	\$250	Application for Design Review
Landscape Renovations (ARC Approval Required) - Continued					
Minor(Front Yards): Up to & including 500 total sq. ft.	\$25 *	\$50	N/A		Application for Minor Landscape Renovation
River rock replacing mulch	N/A	N/A	N/A	N/A	N/A

DESCRIPTION (Con't)	Adm. Fee – Applies to all ARC Applicati ons (*Pay- able to Mgt. Co.)	REVIEW FEES (Non- refundable)	INFRA- STRUCTURE/ ROAD IMPACT/ SERVICE FEES (Nonrefundable)	COM- PLIANCE DEPOSITS (Refundable - See above)	APPLI- CATION FORM
Additions/ Alterations: New room(s), enclosed porches & expansion of the enclosed heated floor space, which requires a new foundation, and or expansion of roof cover					
Minor: Up to & including 500 total sq. ft.	\$25 *	\$250	\$210	\$1500	Application for Design Review
Major: Over 500 total sq. ft.	\$25 *	\$500	\$350 (501-1,000 sf) \$490 (1,001 - 1,500 sf) TBD (>1,500 sf)	\$2000	Application for Design Review
Pool No additional fence application & fee is required if pool & fence plans are submitted/installed together.	\$25 *	\$250 (if not included as part of new home construction)	\$280 (Fiberglass) \$560 (concrete)	\$1000 (if not included as part of new home construction)	Application for Design Review
Dock	\$25 *	\$100	\$560	\$1000	Application for Design Review
Fence (ARC Approval Required)	\$25 *	\$100	N/A	\$500	Application for Design Review

DESCRIPTION (Con't)	Adm. Fee – Applies to all ARC Applicati ons (*Pay- able to Mgt. Co.)	REVIEW FEES (Non- refundable)	INFRA- STRUCTURE/ ROAD IMPACT/ SERVICE FEES (Nonrefundable)	COM- PLIANCE DEPOSITS (Refundable - See above)	APPLI- CATION FORM
Exterior Material RenovationARC Approval Required (Changes to decks, windows, skylights, doors, fences, privacy screens, roof shingles, paint color changes, screening an existing porch, and other exterior changes which are not covered under other sections of this fee schedule)	\$25 *	\$100	N/A		Application for Design Review

# **16.4 FINES AND PENALTIES**

Refundable deposits must be replenished after fines. The HOA reserves the rights to deny access or stop work if deposits are not replenished or fines not paid within 30 days. \*IMPORTANT NOTE FOR NEW CONSTRUCTION ONLY: Most builders are respectful of the rules and neighbors and thus rarely receive significant fines. IMPORTANT: in the rare case where the fines associated with a new home build exceed \$1000, all fines thereafter will be increased by 50%.

Form Date: 3/20/2023	First	2 <sup>nd</sup>	Additional
	Occurrence	Occurrence	Occurrences within
Description	*	within a	a calendar year*
		year*	
<b>Project Time Limit Violations: See Project</b>			
<u>Time Limits</u>			
<b>Important Note:</b> If construction is not completed			
and compliance with the standards not completed			
within three years from the date the compliance			
deposit is posted by the Management Company the			
funds will be forfeited to the Community			
Association.	NY/A		
New Construction Start Delays	N/A		
(No fine but another application and			
additional fees and new guidelines would			
apply)	Φ <b>7</b> 00 (18t	#1000 (and	\$1500 (3 <sup>rd</sup> &
New Construction Completion Delay (if	\$500 (1 <sup>st</sup>	\$1000 (2 <sup>nd</sup>	
extension not approved)  Additions & Alternations Delays (if	month) \$250 (1 <sup>st</sup>	month) \$500 (2 <sup>nd</sup>	subsequent months) \$750 (3 <sup>rd</sup> &
extension not approved)	month)	month)	subsequent months)
Major Landscape Delays (if extension not	\$250 (1 <sup>st</sup>	\$500 (2 <sup>nd</sup>	\$750 (3 <sup>rd</sup> &
approved)	month)	month)	subsequent months)
Minor Landscape Delays - Front Yard (if	\$100 (1 <sup>st</sup>	\$200 (2 <sup>nd</sup>	\$300 (3 <sup>rd</sup> month)
extension not approved)	month)	month)	\$500 (5 month)
extension not approved)	month)	month)	
Trees			
<u>Unauthorized</u> Tree Removal All unauthorized tree			
removal listed below also requires tree replacement			
for every inch in diameter that was removed			
Removal of a tree 6-12" d.b.h	\$1,000		
Removal of a tree >12-16" d.b.h	\$2,000		
Removal of a tree greater than 16" d.b.h	\$4,000		
Temporary or permanent removal of tree	\$500/		
<b>protection</b> without written authorization from the	occurrence		
ARC (e.g., to allow room for construction vehicles,			
during site grading,)			
(Continued on Next Page)			

Form Date: 3/20/2023	First	2 <sup>nd</sup>	Additional
1 01m Butto 0/20/2020	Occurrence	Occurrence	Occurrences within
Description	*	within a	a calendar year*
Description		year*	a carenaar year
Severe Tree Damage (8" or greater DBH); expense	\$500 / tree	\$500 / tree	\$500 / tree
of assessment of damage & replacement of tree as			
necessary will be assessed and deducted			
Unauthorized Work* / Compliance			
*Note that authorizations are always writen			
never given verbally.			
<b><u>Unauthorized</u></b> Site Plan/Building Change/Addition	\$1,000		
(Stop work; submit application & wait for approval)			
<b>Building without proper NMB permitting (stop</b>	\$300		
work)			
Progressing to the next construction phase without	\$1,000		
required inspection(s) and/or approvals (e.g., Failing			
to wait for foundation height approval)			
Lot clearing without ARC approval and/or without	\$5,000 plus		
meeting ARC requirements (e.g., lack of/inadequate	restoration		
silt fencing, wetlands/tree protection fencing,)			
Unauthorized Front Yard Minor Landscape	Phone Call /	\$200	\$300
Change (cease work, submit application)	Letter		
Unauthorized Major Landscape Change (cease	\$500 /		
work, submit application)	occurrence		
Unauthorized Fencing (cease work, submit	\$500 /		
application)	occurrence		
Unauthorized Dock (cease work, submit	\$750 /		
application)	occurrence		
Jobsite Preparation / Maintenance			
Failure to install dumpster prior to start of	\$100		
framing	φισσ		
Overflowing dumpster/3 business days	\$100/day		
Lack of secured trash can on site (for food trash.	Phone	\$100/day	
etc.) – A dumpster does not meet this requirement as	call/letter	+	
food waste blows out, attracts wildlife,			
Dumpster, building materials, or equipment	\$500/day		
placed in unauthorized location (i.e. placed on			
street, adjacent properties, in tree protection zone,			
common areas)			
Damage to Community Property Natural Areas,	\$500 /		
storm drain covers, curbing or street or neighboring	occurrence +		
lots	cost to repair		
<b>Dumping</b> of job site debris other than the job site	\$500 /		
(e.g., concrete, concrete washing on areas, litter, etc.)	occurrence		
(Continued on Next Page)			

Form Date: 3/20/2023	First	2 <sup>nd</sup>	Additional
	Occurrence	Occurrence	Occurrences within
Description	*	within a	a calendar year*
		year*	·
Jobsite Preparation / Maintenance (Con't)			
<b>Silt fence</b> poorly maintained or incorrectly installed	\$100/day		
/3 business days to correct (e.g., fence not taught,			
fence not healed to ground,) – See significant fine			
above for fencing not being installed <u>prior</u> to start of			
grading.			
<b>Gravel at curb cut</b> : Failure to user adequate gravel	Friendly	\$100/day	
and/or contractors not using gravel drive / 3 business	warning for		
days to correct	first		
	occurrence		
<b>Port-o-John:</b> Failure to install prior to lot clearing	\$100		
<b>Port-o-John door visible</b> from street /5 days to	Friendly	\$100/day	
correct for first occurrence	warning for		
	first		
	occurrence		
Lot Maintenance, Littered construction site, 1 day	Friendly	\$100/day	
to correct	warning for		
	1 <sup>st</sup> occurrence		
<b>Dirt/debris dragged onto roads</b> / 1 business day to	Friendly	\$100/day	
correct (Roads must be swept daily.)	warning for		
	first		
	occurrence		
Nonconforming or Lack of Construction Sign	Phone	\$100 / week	
(5 business days to correct)	call/letter		
Equipment left on property after completion of	Phone	\$100/day	
approved work (after warning) or before work has	call/email		
been authorized to start			
(Continued on Next Page)			

Form Date: 3/20/2023	First	2 <sup>nd</sup>	Additional
	Occurrence	Occurrence	Occurrences within
Description	*	within a	a calendar year*
		year*	
Contractor Conduct, Parking, & Other			
Violations			
Contractor/Vendor	Phone	\$100 /	\$300 /
Working Hours/Days Violation	call/letter	occurrence	occurrence
(1 business day to correct)	(first	(gate access	(gate access denied
	violation	denied until	until paid)
	only)	paid)	
<b>Parking:</b> Vehicles Parked on Adjacent Property,	\$100/day	\$100 / day	\$200 / day
Parking on both sides of the street, Blocking			
Mailboxes & Other Parking Violations (1 day to			
correct)			
Trailers parked in street overnight	\$100/day		
<b>Burning on lot</b> (leaves, yard debris,) Must be	\$1000 /		
corrected immediately.	occurrence		
Improper Attire/Workers without shirts	\$50/		
	occurrence		
Loud music or pets on job site	\$100		
Contractor Misconduct	Friendly	\$100/day	
	warning for		
	first		
	occurrence		
Other miscellaneous violations (e.g., Replacement	\$1,000 /		
after damage or destruction of home,)	month plus		
	mitigation		
	and/or repairs		

# **16.5 APPLICATIONS**

The applications and forms included in this section are not necessarily the most up-to-date versions and therefore are watermarked as "DO NOT COPY."

# Applications submitted with the "DO NOT COPY" watermark will be returned.

The most up-to-date applications and forms for The Dye Estates must be obtained from the Management Company or downloaded from the BRRA website, under The Dye Estates neighborhood tab for the Dye Estates Architectural Review Committee: <a href="https://barefoothoa.com/dye-arc.html">https://barefoothoa.com/dye-arc.html</a>.

# 16.5.1 NEW BUILD CHECKLIST FORM #10

Three (3) paper copies of all plans must be submitted, as well as PDFs.

<b>✓</b>	Format	NEW BUILD CHECKLIST Form #10 (Page 1 of 2), Form Date 3/20/2023
		Description
	Sketch / Analysis	[Required for Conceptual Submission only] A rendering or sketch of the proposed structure and any photographs that might be helpful in describing the concept. A site analysis describing the design principles and explaining how the house will fit contextually onto the site and any required photographs
	<b>THREE (3)</b>	A Tree/ Topographic Survey prepared as required for Final Review and
	24"x36"	containing all information required for Final Review. This survey must identify all trees on the lot. The corners of adjacent homes should be noted
	& PDF	on the survey.
	Original	A completed, signed and dated Application for Design Review. By signing the Application for Design Review, the Architect or Designer certifies and the Owner acknowledges that the proposal is in compliance with the ARC Rules and with all applicable statutes, covenants and restrictions.
	Payment	Review Fee (payable to The Dye Estates HOA)
	Payment	Contractor Compliance Deposit (payable to The Dye Estates HOA)— NOTE: This must be paid from General Contractor's account— Owner may not write this check.
	Payment	Owner Compliance Deposit (payable to The Dye Estates HOA)
	Payment	Infrastructure/Road Impact/Service Fee
	Payment	Application Processing Fee (payable to Management Company)
	Original	Trust Account Agreement (Form #01)(See Appendix)
	Original	New Construction fine policy (Form 03.2) (See Appendix)
	THREE	A Site Plan prepared as required for Final Review and containing all
	24"x36"	information required for Final Review.
	& PDF	

Instructions:	Initial the first column to acknowledge the corresponding item has been submitted.
Lot Number:	
Owner's Nar	me:

<b>✓</b>	Format	NEW BUILD CHECKLIST Form #10 (Page 2 of 2), Form Date 3/20/2023
		Tomi Bucc of a of
		Description
	THREE (3)	Landscape Plan with grading and Exterior Lighting, prepared/signed by a
	24"x36"	landscape professional
	& PDF	
	THREE (3)	Grading / drainage plan certified by a civil engineer engaged by the general
	24"x36"	contractor or owner.
	& PDF	
	Original	New Construction Tree Removal Worksheet (Form #03.1)
	THREE (3)	Floor Plan(s) showing overall house dimensions, windows and doors.
	24"x36"	Should include square footage: heated, unheated, and under cover.
	& PDF	
	Sample	Siding, Roof, & Paving materials in requested color; (New: Color Sample of
		exterior boxes—see <u>Utilities/Service Areas/Accessary Buildings/Screening</u> )
	THREE (3)	Exterior elevation drawings with all exterior materials clearly indicated and
	24"x36"	wall Sections and details as necessary to interpret the plans. Elevations
	& PDF	must include roof plan with roof slope, materials description, and heights.
	Photographs	Photographs of Street & Curb (See Photographs section)
	Original	List of Contractors for Gate Access (See Appendix Gate Access Request for
		Contractors & Recurring Guests (Form #06)
	Original	Site Stakeout Inspection Request (Form #07) (See Appendix)
		Do not submit with initial application
	Original	Foundation Height Inspection Survey Request (Form #08)(See Appendix)
		Do not submit with initial application
	Original	Request for Final Inspections / Deposit Refund (Form #09) (See Appendix)
		Do not submit with initial application

Instructions:	Initial the first column to acknowledge the corresponding item has been submitted.
Lot Number:	
Owner's Nar	ne:

# 16.5.2 "OTHER" CHECKLIST FORM #11

<b>✓</b>	Format	ALL OTHER CHECKLIST Form #11 (Page 1 of 2), Form Date 3/20/2023 Description	Applicable to:
	Sketch / Analysis	[Required for Conceptual Submission only] A rendering or sketch of the proposed structure and any photographs that might be helpful in describing the concept. A site analysis describing the design principles and explaining how the house will fit contextually onto the site and any required photographs	Conceptual Submission
	THREE (3) 24"x36" & PDF	A Topographic Survey prepared as required for Final Review and containing all information required for Final Review.	Pools or changes that could affect water runoff.
	THREE (3) 24"x36" & PDF	A Tree Survey prepared as required for Final Review and containing all information required for Final Review, including trees to be reviewed clearly identified.	A professional tree survey is generally required when multiple trees are requested to be removed.
	Original	Trust Account Agreement (Form #01)(See Appendix)	For any application involving a refundable deposit.
	THREE (3) 24"x36" & PDF	A Site Plan prepared as required for Final Review and containing all information required for Final Review.	Major renovations
	THREE (3) 24"x36" & PDF	Landscape Plan with grading and Exterior Lighting, prepared/signed by a landscape professional	Major landscape renovations
	THREE (3) 24"x36" & PDF	Floor Plan(s) showing overall house dimensions, windows and doors. Should include square footage: heated, unheated, and under cover.	Additions
Instru	24"x36" & PDF THREE (3) 24"x36" & PDF	Exterior Lighting, prepared/signed by a landscape professional  Floor Plan(s) showing overall house dimensions, windows and doors. Should include square footage: heated, unheated,	Additions

	_	-	
Lot Number:			
Owner's Name:			

<b>✓</b>	Format	ALL OTHER CHECKLIST Form #11 (Page 2 of 2), Form Date 3/20/2023 Description	Applicable to:
	Sample	Siding, Roof, & Paving materials in requested color; (Color Sample of exterior boxes—see <u>Utilities/Service Areas/Accessary Buildings/Screening</u> )	All applications involving ARC approval of materials
	Cut Sheets	Exterior Light Fixtures, Exterior Doors, Window Grids, Fences	All applications involving ARC approval of materials
	Photographs	Photographs of Street & Curb (See Photographs section)	All applications
	Original	List of Contractors for Gate Access (See Appendix Gate Access Request for Contractors & Recurring Guests (Form #06)	All applications
	Original	Site Stakeout Inspection Request (Form #07) (See Appendix)  Do not submit with initial application	Additions involving changes to a footprint of an existing structure
	Original	Request for Final Inspections / Deposit Refund (Form #09)(See Appendix)	For any application involving a refundable deposit.
	Photographs	Photographs of Street & Curb (See Photographs section)	All applications

Instructions: Initial the first column to acknowledge the corresponding item has been submitted.

Lot Number:		
Owner's Name:		

# **16.5.3** TRUST ACCOUNT AGREEMENT (FORM #01) 3/20/2023

The Dyes Estates

At

**Barefoot Resort** 

Trust Account Agreement

Under South Carolina Law, your Construction and Landscape deposits belong to you until you complete your construction on your home and receive ARC completion approval.

The bookkeeping problems involved in calculating daily interest for you make it prohibitive to pay you the interest on such deposits. This form authorizes the bank to pay interest to us on our Trust account Funds.

I, the Undersigned, understand that the construction and landscaping deposits placed with The Dye Estates / ARC account for the purpose of building a home belongs to me, and as the owner of the funds, any interest earned shall accrue to my benefit. However, I undersigned, agree that all interest income from this deposit to the date of the ARC Final Completion Approval or in the event of forfeiture shall accrue to The Dye Estates / ARC account.

Signature of Owner(s)	Date
Print Name	

# 16.5.4 CONCEPTUAL SUBMISSION: ARC APPLICATION FOR DESIGN REVIEW (FORM #02)

Form Date: 3/20/2023

	npany, attention: The Dye Estates. You will be notified by en the ARC will be able to meet with you.	the
Lot Number:		
Owner's Name:		
Owner's Mailing Address:		
Owner's Email Address:		
Owner's Phone Number:		
Architect's or Designer's		
Name/ Phone No.:		
Contractor/Phone No.:		
Landscape Professional/		
Phone No.:		
Total Impervious Surfaces/Ratio	o:sf%	
Description of any issues that or	wner wants early ARC input on:	
List of attachments/photos:		
Owner's Signature/Date:	(_/_/	/20)
MANAGEMENT USE:	Date Received :	
Fees Paid: \$+\$	TWO SEPARATE CHECKS should be written—or ble to the management company and the balance, if any,	one

# 16.5.5 APPLICATION FOR: NEW CONSTRUCTION DESIGN REVIEW, MAJOR/MINOR ADDITIONS, MAJOR LANDSCAPING, POOLS, DOCKS, FENCES,... (FORM #03)

# Application for New Construction Design Review, Major/Minor Additions, Major Landscaping, Pools, Docks, Fences,... Form Date: 3/20/2023

# The Dye Estates at Barefoot Resort – Architectural Review Committee

Check all that apply: New C Dock Exterior Material Reno			or Addition/Reno _	Major Landsca	ipe Reno _	Pool	
Lot Number: Owner	's Name:		Owner's I	Phone #:			
Owner's Mailing Address:	·						
Owner's Email Address:							
Architect/Designer Name/	Phone #:						
Contractor Name/Email/Pl							
Landscape Professional/Ph							
Existing Curb/Street Dama				damage.)			
Total Impervious Surfaces	/Ratio:	sf	_%				
I DO HEREBY CERTIFY IN C RULES, REGULATIONS, AN SUBMITTAL OF AN APPLICA APPLICABLE, WITH REGARD	ND ARCHITECTURATION TO THE ARC	AL GUIDELIN HAVE AGREE	NES DATED	// AN	ID, BY T		
Owner's Signature/Date:					_(_/_	_/20_	_
Contractor's Signature/Da	te:				_(/_	_/20_	
Architect's or Designer's							
Signature/Date:					_(/	/20	_)
Landscape Professional's	Signature/Date: _				_(/_	_/20_	
Project Description, ARC See Appendix Fee Schedu			mples Check	dist must be	<u>e attacl</u>	hed!	
MANAGEMENT USE:	Date R	eceived :					_
Fees Paid: \$ + \$ for the Administrative Fee	payable to the m	anagement	<b>company</b> and	the balance			

# 16.5.6 NEW CONSTRUCTION TREE REMOVAL WORKSHEET (FORM #03.1)

Form Date: 3/20/2023

# The Dye Estates at Barefoot Resort - Architectural Review Committee \_\_\_\_\_ Owner's Phone #: Lot Number: Owner's Name: Owner's Mailing Address: Owner's Email Address: # of Trees to be Removed within House Footprint over 24 Inches or Greater Caliper: See Tree Requirements Section for more information. Lot Size in Sq. Ft. Proposed House Size (including hardscape) in Sq. Ft. Available Landscape Area Size in Sq. Ft. (Lot Size minus Proposed House Size # Existing Deciduous Trees to Protect # New Deciduous Trees to be added # Existing Evergreen Trees to Protect # New Evergreen Trees to be added # Tuscarora Crepe Myrtle Street Trees Comments: I DO HEREBY CERTIFY IN GOOD FAITH THAT I HAVE RECEIVED, READ, AND UNDERSTOOD THE

RULES, REGULATIONS, AND ARCHITECTURAL GUIDELINES DATED \_\_/\_\_ AND, BY THE SUBMITTAL OF AN APPLICATION TO THE ARC HAVE AGREED TO COMPLY WITH THEM, AS

Owner's Signature/Date: \_\_\_\_\_\_(\_\_/\_20\_\_)

MANAGEMENT USE: Date Received :\_\_\_\_\_

APPLICABLE, WITH REGARD TO SUCH SUBMITTAL.

# 16.5.7 New Construction fine policy (Form 03.2)

# New Construction ARC Guidelines Special Acknowledgement (Form #03.2) Form Date: 3/20/2023

I DO HEREBY CERTIFY IN GOOD FAITH THAT NOT ONLY HAVE I RECEIVED, READ, AND
UNDERSTOOD THE RULES, REGULATIONS, AND ARCHITECTURAL GUIDELINES, VERSION
, DATED $_{-}/_{-}$ AND, BY THE SUBMITTAL OF AN APPLICATION TO THE $\overline{ARC}$ HAVE
AGREED TO COMPLY WITH THEM, AS APPLICABLE, WITH REGARD TO SUCH SUBMITTAL, <u>BUT ALSO</u> $ { m I}$
ALSO UNDERSTAND THAT SHOULD THE VIOLATIONS FOR THIS LOT EXCEED \$1,000, ALL FINES
<code>FHEREAFTER</code> WILL BE $50\%$ HIGHER THAN THE FINE AMOUNTS LISTED IN THE FINE SCHEDULE AN
FULLY UNDERSTAND AND AGREE TO THE APPEAL TIMELINE LISTED IN THE APPEALS SECTION OF
THE ARC GUIDELINES.
For example, once the \$1,000 fine threshold is exceeded, a fine that would normally be \$100 would be \$150 and a fine of that would normally be \$1000, would be \$1,500.
Lot #:
Owner's Name (Please Print):
Owner's Signature:
Date:
Contractor's Name (Please Print):
Contractor's Signature:
Date:

# 16.5.8 APPLICATION FOR: NEW CONSTRUCTION CHANGE REQUEST #03.2

# **Application for: New Construction Change Request**

(Form #03.3) Form Date:  $\frac{3}{20}/2023$ 

# The Dye Estates at Barefoot Resort – Architectural Review Committee

Lot Number: Owner's Name: Phone:	Owner's	;
Owner's Mailing Address:		
Owner's Email Address:		
Contractor's Mailing Address:		
Contractor's Email Address:		
	No; If yes, requested Total Ratio: sf _	
Additional Tree Removal? Yes/No; If yes, transmittal table and attach a revised "New	, please describe in change request description/ Construction Tree Removal Worksheet".	1
Change Request Description / Transmittal	Revised Plan Title(s), for example, landscape plan	Plan Rev. Date/ Version #/Page #
1.	pawa	, distant m/1 ago m
2.		
CLEARLY ITEMIZES ALL CHANGE CONTAIN	DESCRIPTION TABLE ABOVE IS COMPLETE AND THE SUBMITTED PLANS SINCE PREVIOUS THIS APPLICATION TO THE ARC HAVE NOT AND TO THE ARC WRITTEN ARC APPROVAL OF SAME.	SARC
Owner's Signature/Date:	(_/_	_/20)
Contractor's Signature/Date:	(/	_/20)
A COMPLETE set of all plans must be s Fee Schedule for Review Fee(s).	ubmitted (2 paper copies & digital)! See Ap	opendix
MANAGEMENT USE: Date	Received :	
	O SEPARATE CHECKS should be written—management company and the balance, if any Association.	
CHANGE REQUEST #: (For exar	mple, 105-01 for 1 <sup>st</sup> req. for Lot 105)	

## 16.5.9 APPLICATION FOR MINOR LANDSCAPE RENOVATION (FORM #04)

This form should <u>not</u> be used for tree removal nor <u>Major</u> Landscape Renovations. Many minor landscape changes do not require ARC approval. See Section <u>Minor Landscape Changes That Do Not Require ARC Approval</u>.

# **Application for Minor Landscape Renovation**

Form Date: 3/20/2023

# The Dye Estates at Barefoot Resort – Architectural Review Committee Lot Number: \_\_\_\_\_ Owner's Phone Number: Owner's Name: Owner's Mailing Address: Owner's Email Address: Landscape Professional: Sq. Footage of Change: Existing Curb/Street Damage: \_\_\_ No \_\_\_ Yes (If yes, attach photos of damage.) Project Description: I DO HEREBY CERTIFY IN GOOD FAITH THAT I HAVE RECEIVED, READ, AND UNDERSTOOD THE RULES, REGULATIONS, AND ARCHITECTURAL GUIDELINES DATED \_\_/\_\_ AND, BY THE SUBMITTAL OF AN APPLICATION TO THE ARC HAVE AGREED TO COMPLY WITH THEM, AS APPLICABLE, WITH REGARD TO SUCH SUBMITTAL. Owner's Signature/Date: Landscape Professional's Signature/Date: \_\_\_\_\_(\_\_/20\_\_) Landscape Plan <u>must be attached!</u> See Appendix <u>Fee Schedule</u> for Fee(s). Date Received :\_\_\_\_ MANAGEMENT USE: Fees Paid: \$\_\_\_\_\_+ \$\_\_\_\_\_ TWO SEPARATE CHECKS should be written—one for the Administrative Fee payable to the management company and the balance, if any,

payable to *The Dye Estates Homeowners Association*.

### 16.5.10 APPLICATION FOR TREE REMOVAL (FORM #05)

Photos of trees must be attached to this application. A tree survey may be required, depending upon the number of trees involved. See Appendix <u>Fee Schedule</u> for Fee(s). **This application** should <u>not</u> be used for trees being removed as part of new home construction.

# **Application for Tree Removal**

Form Date: 3/20/2023

# The Dye Estates at Barefoot Resort – Architectural Review Committee \_\_\_\_\_ Owner's Phone #: \_\_\_\_\_ Lot Number: Owner's Name: Owner's Mailing Address: Owner's Email Address: ISA Certified Arborist/ Tree Risk Assessor\*: ISA Certification #: # of Trees to be Removed: \*With ARC's permission, the need to hire an arborist may be waived if HOA's arborist is available as described in the section: Tree Removal / Damage. Reason / Proposed Mitigation Plan: I DO HEREBY CERTIFY IN GOOD FAITH THAT I HAVE RECEIVED, READ, AND UNDERSTOOD THE RULES, REGULATIONS, AND ARCHITECTURAL GUIDELINES DATED \_\_/\_\_ AND, BY THE SUBMITTAL OF AN APPLICATION TO THE ARC HAVE AGREED TO COMPLY WITH THEM, AS APPLICABLE, WITH REGARD TO SUCH SUBMITTAL. Owner's Signature/Date: \_\_\_\_\_\_(\_\_/20\_\_) Date Received : MANAGEMENT USE: Fees Paid: \$\_\_\_\_\_ + \$\_\_\_\_\_ one for the Administrative Fee payable to the management company and the balance, if any,

payable to The Dye Estates Homeowners Association.

# 16.5.11 GATE ACCESS REQUEST FOR CONTRACTORS & RECURRING GUESTS (FORM #06)

# The Dye Estates

(To be submitted to the management <u>company</u>)

Form Date: 3/20/2023

Lot Number:			
Physical Address:			
City:	State:	Zip:	
Email:			
Phone:	Cell:		
hours and holiday access, including I restrictions, please https://barefootho	f building. IMPORTANT: s that contractors and vend Monday after the Masters. e contact the Management a.com/communities/community Info & Rules".	lors will be d For gate acc Company or	enied ess go to
Name of Conti Individual	ractor, Company, or	Start Date	End Date

# 16.5.12 ARC APPEAL APPLICATION (FORM #12)

# The Dye Estates at Barefoot Resort

# **Architectural Review Committee Appeal Application**

# 3/20/2023

Lot Number:		
Owner's Phone N	nber:	
Owner's Name:		
Owner's Mailing	ldress:	
Owner's Email Ac	ress:	
Owner's Signature	Date:(/20)	
	appeal must be requested by the property owner. If more than one decisionaled, copy and fill out the following table for every decision.	on
ARC Decision Being Appealed	Insert only one decision here. Attach the documentation that you receive hat contains the decision text.>	d
Date Decision was Issued		
Why the decision should be reconsidered		
Supporting Attachments	Include names of attachments here>	
Meeting Requested? Yes/No		
Desired Appeal Outcome		
<u>MANAGEMENT</u>	<u>JSE</u> : Date Received :	<u> </u>
	Date Acknowleged:	

# **16.6 INSPECTION REQUEST FORMS**

The forms included in this document are not necessarily the most up-to-date versions and therefore are watermarked as "DO NOT COPY."

The most up-to-date applications and forms for The Dye Estates must be obtained from the <u>Management Company</u> or downloaded from the BRRA website, under The Dye Estates neighborhood tab for the Dye Estates Architectural Review Committee: <a href="https://barefoothoa.com/dye-arc.html">https://barefoothoa.com/dye-arc.html</a>.

# 16.6.1 SITE STAKEOUT INSPECTION REQUEST (FORM #07) Form Date: 03/20/2023

This application should be submitted after the following conditions have been met:

- ARC approval of submitted plans has been granted,
- Property and building lines have been strung,
- Trees to be removed have been flagged with pink ribbon
- Tree protection is installed on remaining trees
- For lots with drainage easements, community storm water drainage box is protected
- Gravel entrance is in place, and
- Silt fencing installed per DHEC guidelines

Attach photo(s) of trees proposed to be removed, along with tree survey.

Submit to the Management Company, attention: The Dye Estates. You will be notified by the
Management Company as to when the ARC has inspected the site.
Lot Number:
Owner's Name:
Owner's Mailing Address:
Owner's Email Address:
Owner's Phone Number:
North Myrtle Beach Permit #'s:
Owner's Signature/Date:(/_20
MANAGEMENT USE:
Date Received:/_/
Planned Inspection Date://
(Site inspections are typically 3 <sup>rd</sup> Thurs of Month, except Nov/Dec):
Jan
*Request must be submitted at least five (5) business days prior to monthly meeting. See <u>ARC</u> <u>Inspections</u> Section.

# 16.6.2 FOUNDATION HEIGHT INSPECTION SURVEY REQUEST (FORM #08) Form Date: 3/20/2023

Submit to the Management Company, attention: The Dye Estates.

Please attach photographs of the front, back, and sides of the foundation. Also attach a copy of the Design Review approval letter.

You will be notified by the Management Company as to when the ARC has insp	pected the site.
Lot Number:	
Owner's Name:	
Owner's Mailing Address:	
Owner's Email Address:	
Owner's Phone Number:	
Surveyor's Name/ Phone #:	
I do hereby certify in good faith that I have satisfied those items, if an the attached design review letter to be completed prior to requesting	
Owner's Signature/Date:	(//20)
MANAGEMENT USE:	
Date Received://	
Planned Inspection Date://	
(Site inspections are typically 3 <sup>rd</sup> Thurs of Month, except Nov/Dec):	
JanFebMarAprMayJunJulAugSepOo	et Dec
*Request must be submitted at least five (5) business days prior to monthly meeting. So <u>Inspections</u> Section.	ee <u>ARC</u>

# 16.6.3 REQUEST FOR FINAL INSPECTIONS / DEPOSIT REFUND (FORM #09) Form Date: 3/20/2023

An additional fee of \$200 per visit will be charged for the  $3^{\rm rd}$  and subsequent inspections.

The Dye Estates at Bare	foot Resort – A	rchitect	tural Review Committee	
Lot Number:	Own	er's Phon	e #:	
Owner's Name:				
Owner's Mailing Address:				
Owner's Email Address:				
Requested Month of Inspection	on* (Site inspection	s are typi	cally 3 <sup>rd</sup> Thurs of Month, except D	ec):
JanFebMarA	pr May Jun	Jul	Aug Sep Oct Dec	
*Request must be submitted at least	east five (5) business	days prior	to monthly meeting. See ARC	
Standard Building Code, local requirements and standards are Committee. All site work, lare damage to rights of way and complete to the Committee of the Commit	l codes, and The Dynd the final plans as adscaping, cleaning common areas/stree er, as well as curre and to those submitt tipipes and power	ye Estates s approved g, removal ets has bee nt photog ted with in meter, pl	are on said lot does conform to the s Architectural Review Committee d by the Architectural Review I of temporary utilities and repair of temp	long ed
This constitutes a request for	return of Construct	ion Comp	oliance fee.	
Owner's Signature/Date:			(//2	0)
Contractor's Signature/Date:			(/2	0)
ARC USE:  DEPOSIT RETUI	DMED IN EUI I		PARTIAL REFUND	
DEFOSIT RETOR		\$		
REASON FOR WITHHOLD		Ψ	AWOONI RETURNED	

#### 16.7 RECOMMENDED PLANT MATERIAL LIST

Review all proposed plant materials with your landscape professional for deer tolerance and climate consideration is highly recommended. Some of the plant materials below may be toxic to pets and small children. The ARC has not considered toxicity in the following list, although it is well known that Sago Palms are poisonous. It is highly recommended that owners research whether or not your landscape materials are toxic.

In general, the Dye Arborist, Todd Stephenson, has advised that the following trees will <u>not</u> thrive in our area\*:

- Willow
- Cherry
- Most fruit trees except fig, loquat, blueberry, and pear
- Leland Cyprus
- Italian Cyprus
- Most Arborvitae
- Maple
- Invasives Chinese Tallow (popcorn tree), Spreading Bamboo, & Bradford Pear

Todd Stephenson has also advised that Dogwood and Red Tip do not like irrigation or poorly drained soils but will do well if planted in well-drained, non-irrigated areas.

# **16.7.1 SHADE TREES**

Shade Trees:	Common Name
Acer Rubrum Var.	Red maple* (See warning above)
Liriodendron Tulipifera	Tulip Poplar
Carpinus-Caronliniana	Blue Beech
Kocircuteria Paniculata	Goldenrain Tree
Plantanus Occidentalls	Sycamore
Quercus Laurifollla	Laurel Oak
Quercus Laurifolla Darlingtonia	Darlington Oak
Quercus Phelios	Willow Oak
Quercus Shumardi	Shumard Oak
Quercus Virginiana	Live Oak
Taxodium Distichum	Baldeypress
Ulmus Parvifolla	Chinese Elm
Zelkova Aerrate	Zelkoa
Fraxinus Pennsylvanica	Green Ash

# ORNAMENTAL/UNDERSTORY TREES

<b>Ornamental/Understory Trees:</b>	Common Name
Acer Palmatum Var.	Japanese Maple* (See warning above)
Amelanchier X Grandiflora	Autumn Billiance Service Berry
Betula Nigra Heritage	Heritage River Birch
Liex Opacm	American Holly
Lagerstrecelmia Indica Var.	Crepe Myrtle (Note: Tuscarora Crepe
	Myrtle is highly recommended)
Magnolia Soulangiana	Saucer Magnolia
Magnolia Virginiana	Sweetbay Magnolia
Malus Var.	Crabapple* (See warning above)
Prunus X Okame	Okama Cherry* (See warning above)
Pyrus Calleryana Var.	Callery Pear* (See warning above)
Vitex Agnus-Castus	Chastatree
Acer Bluergeranum	Trident Maple* (See warning above)

# 16.7.1 EVERGREEN TREES

<b>Evergreen Trees:</b>	Common Name
Cedrus Deodar	Deodar Cedar
Pinus Taeda	Loblolly Pine
Pinus Thunbergl	Japanese Black Pine
Magnolia Grandiflora	Southern Magnolia

# 16.7.2 SCREEN PLANTS

Screen Plants:	Common Name
Cupressocyparis Leylandi	Leyland Cypress
Idex Comuta Burfordi	Burford Holly
Idex Opaca Var.	Holly
Idex X Nellie R Stevens	Nellie R Stevens Holly
Myrica Cerifera	Wax Myrtle
Elaegnus Pengens Fruitlandl	Fruitland Silverberry
Magnolia Grandflora Var.	Southern magnolia
Osmanthus Fortuncl	Tea Olive

# 16.7.3 DECIDOUS SHRUBS

Palms:	Common Name
Sabal Palmetto	Cabbage palmetto
Sabal minor	Dwarf Palmetto
Butia Capitata	Jelly Palm
Cyeas Revoluta	Sago Palm (poisonous to dogs/cats)

# 16.7.4 EVERGREEN SHRUBS

<b>Everygreen Shrubs:</b>	Common Name
Aucuba Japonica Var	Aucuba
Azalea Indica Var	Indian Azalea
Azalea Kurume Var.	Kurume Azalea
Azalea Satsuki Var.	Satsuki Azalea
Buxus Var.	Box wood
Camellia Sasanqua	Sasanque Camellia
Fatsia Japonica	Fatsia

#### 16.8 WETLANDS RESTRICTIVE COVENANTS

The restrictive covenants for the wetlands and wetland buffers are filed with Horry County. These covenants are very lengthy. One of the pages is included for the reader's convenience. Note that the following states that the wetlands "shall remain substantially in its natural condition forever." For questions, contact the BRRA and governing agencies.

701063

DEED 2220 0811 330269

STATE OF SOUTH CAROLINA

RESTRICTIVE COVENANTS AR / )

COUNTY OF HORRY

1999 DEC 30 AM 8: 52

THIS DECLARATION OF RESTRICTIVE-DOVENANTS is made this day of December, 1999, by Silver Carolina Development (Company, L.L.C. (as to deed recorded February 1, 1999 in Deed Book 2115, Page 023 and as to deed dated December 30, 1999 and recorded on even date herewith in Deed Book 2220 at Page 95), Intracoastal Development Company, LLC (as to deed recorded December 30, 1997 in Deed Book 2002, Page 621 and Corrective Quit Claim Deed recorded April 29, 1998 in Deed Book 2031, Page 1434), Barefoot Golf Properties Limited Partnership (as to deed recorded August 31, 1999 in Deed Book 2182, Page 0640), and Barefoot Private Golf, LLC (as to deed recorded June 4, 1999 in Deed Book 2151, Page 1484) as these interests shall appear ("Declarants").

#### RECITALS

WHEREAS, Declarants are the owners of certain real property ("real property" includes wetlands, any interest in submerged lands, uplands, associated riparian/littoral rights) located in Horry County, South Carolina, more particularly described on that certain Plat entitled "Wetland Buffer Plat" by DDC Engineers dated October 7, 1999 and recorded December 10, 1999 in Plat Book 166, Page 227 in the records of Horry County, South Carolina, and as a portion of the property described in the deeds referenced above ("Property"); and

WHEREAS, as compensatory mitigation under Federal and State law for Department of the Army Permit No.98-1X-304 ("Permit", attached hereto as Exhibit "A") issued by the U.S. Army Corps of Engineers, Charleston District ("Corps" or "Charleston District," to include any successor agency), and certification(s) and/or permit(s) issued by the S.C. Department of Health and Environmental Control ("DHEC," to include any successor agency), and in recognition of the continuing Benefit to the permitted property, and for the protection of waters of the United States and scenic, resource, environmental, and general property values, Declarant Silver Carolina Development Company, L.L.C. has agreed to place and to have placed by the above-mentioned Declarants certain restrictive covenants on the Property, in order that the Property shall remain substantially in its natural condition forever.

NOW THEREFORE, Declarants hereby declare that the Property, as is more particularly described in Exhibit "B" hereto) shall be held, transferred, conveyed, leased, occupied or otherwise disposed of and used subject to the following restrictive covenants, which shall run with the land and be binding on all heirs, successors, assigns (they are included in the term, "Declarants," below), lessees, or other occupiers and users.

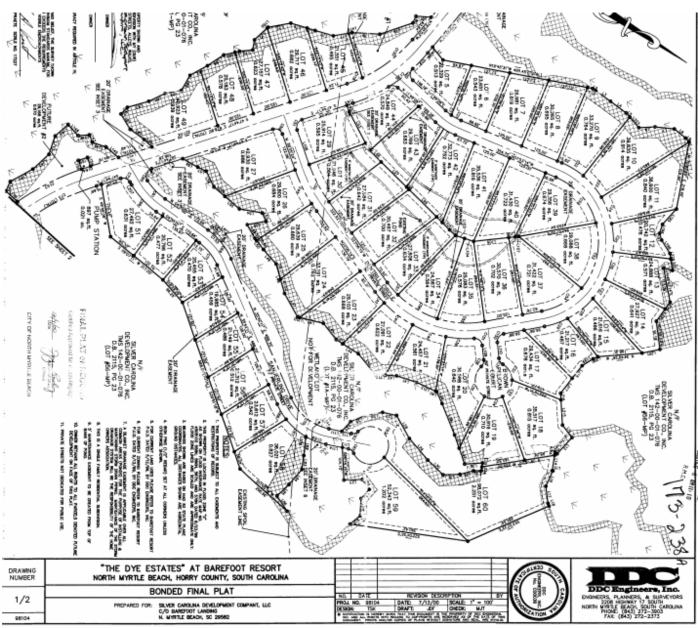
THIS DOCUMENT BEING RE-RECORDED DUE TO A CORRECTION OF A SCRIVNER'S ERROR IN THE PLAT BOOK AND PAGE OF THE LEGAL DESCRIPTION IN EXHIBIT "B"

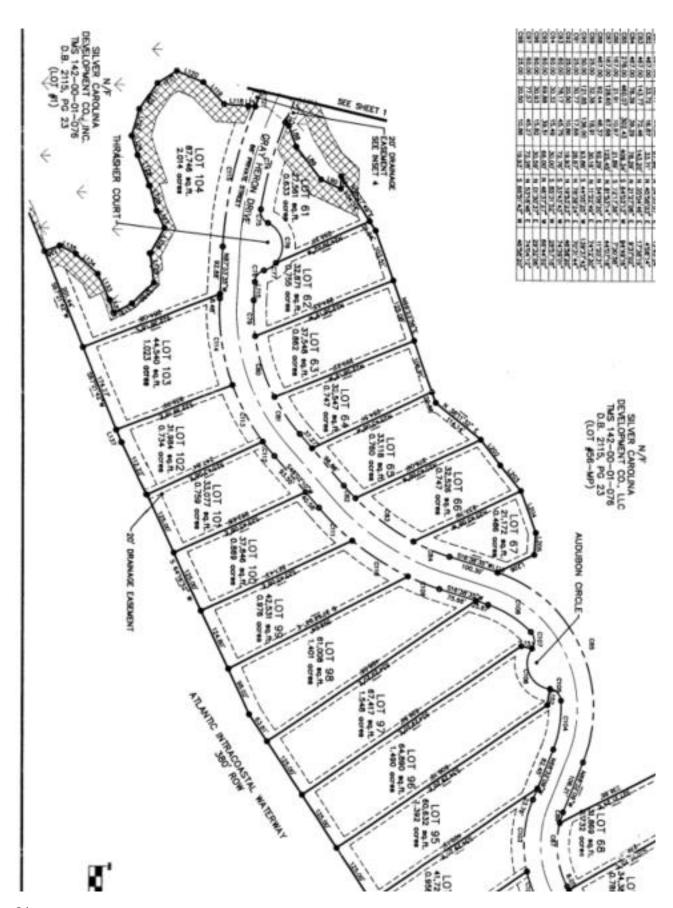
DEED 2243 0539

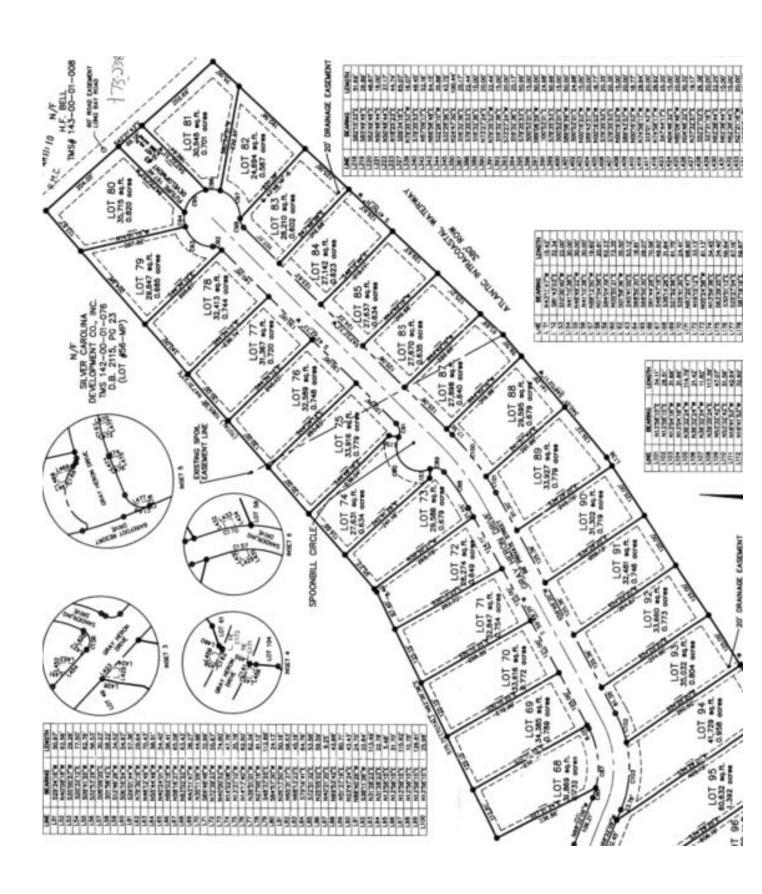
811

# 16.9MAPS / PLATS

The following is provided for informational purposes only and should not be relied upon as being the final depiction of wetlands and the infrastructure of the Dye Estates. **The Dye HOA and ARC cannot attest to its accuracy.** The crosshatching represents wetland buffers.







# **17.0 INDEX**

The references below are included for the reader's convenience but should not be considered a exhaustive list of related page numbers. It is recommended that the reader do a word search to find all references to a particular topic.

#### A Ε appeal · 55 emergency · 29, 45 arborist · 33 Architectural Review Committee · 17 assessments $\cdot$ 2 F Awnings · 32 fence · 28, 29, 30 fencing · 4, 23, 26, 27, 30, 33, 37 В fine $\cdot$ 54 fine schedule · 54 barn · 15, 42 fines $\cdot$ 13 barns · 5, 29 finish floor minimum · 27 BRRA Website · 14 fire · 23, 27, 56 buffer · 26, 30, 38, 39 fireplaces · 28 building envelope · 22 Flags · 42 Bylaws · 13 fountains · 42 C G chimneys · 22, 24 garage · 15, 30 Conceptual Design · 22 GARAGE · 25 conceptual review · 46 Gazebos · 29, 40 Conceptual Review · 4, 49, 50, 59 ground covers · 35, 36 Conceptual Submission · 49, 59, 68, 70, 73 conflicts · 22 **CONFLICTS OF INTEREST** · 20 Н construction sign $\cdot$ 5, 40 **Construction Sign** · 65 Holidays · 57 construction site trailer offices · 44 hours · 41, 44, 57 D damage · 44, 56, 85 Intracoastal · 13, 23, 26 Declaration of Covenants, Conditions and Restrictions irrigation $\cdot$ 38 (DCCR) · 13 decorations · 42 disaster · 56 Docks · 28 drainage box · 26, 27 landscape · See Minor Landscape Driveways · 31 Landscape · 31, 36, 38, 73, 74, 78, See Major Landscape dumpsters · 44

lighting  $\cdot$  5, 31 lights  $\cdot$  31

#### M

mailbox · 29

Major Landscape · 53, 74, 78

meeting · 20, 48

Meetings · 48

minor landscape · 4

mulch · 36, 44

music · 45

### 0

**Outbuilding** · 15 Outbuildings · 5, 29

### P

parking · 42

Permits · 41

Photographs · 52

piers · 30

Pine straw · 36

plant · 36, 37, 38

pool · 28, 31, 39

pool lanais · 28

Pool screen enclosures · 28

Port-o-John · 44

# Q

quorum · 19, 20, 56

#### R

 $\textbf{Right of Way} \cdot \textbf{15}$ 

RULES & REGULATIONS · 21

## S

screening · 39, 62 sculptures · 42 septic · 40 Setback · 15, 23, 31 Setbacks · 22 shed · 15 sheds · 5, 29 Sign Studios and Graphics · 29, 40 signs · 40, 41 silt fencing · 26, 64 solar · 39 Solar · 39 Square Footage Minimums · 22

## T

TIME LIMITS · 53 trash · 15, 44 trees · 13, 32, 33, 36

#### U

utilities  $\cdot$  38, 85

#### V

 $vehicle \cdot 44$ 

 $\textbf{view} \cdot 13,\, 18,\, 28,\, 29,\, 30,\, 37,\, 40$ 

violation · 41, 54

#### W

website  $\cdot$  2 wells  $\cdot$  40

wetland · 26, 27, 37, 38, 89, 90

# 18.0 PUBLISHING NOTE

This page through Page 99 are intentionally left blank and are reserved for ARC future use. The Dye Estates Rules and Regulations are contained in a separate documents and begin on Page 100.