

Architectural Review Application
The Dye Estates Homeowners Association, Inc.
Owner Modification Form

Please Deliver To:

Ponderosa Management, LLC
4876 Barefoot Resort Bridge Road, Ste, C
North Myrtle Beach, SC 29582

Please Mail To:

P.O. Box 1706
North Myrtle Beach, SC 29598

Please Fax To:

843-399-1761

NAME: (Please Type or Print): _____

ADDRESS OF PROPOSED CHANGE: _____

LOT NUMBER: _____

MAILING ADDRESS FOR DECISION LETTER:

CONTACT PHONE #: _____

E-MAIL ADDRESS: _____

DESCRIPTION OF PROPOSED CHANGE:

Description of improvement: _____

Estimated Date of Modification to Begin: _____ **Estimated Completion Date:** _____

Description of materials & Colors to be used: _____

ARC Admission Fee \$25.00 _____ Check # _____ ARC Review Fee \$ _____ Check # _____

Owner's Signature _____ **Date** _____

Site Visit Date: _____ **Meeting Date:** _____

For Association Use Only, this Application is: _____ Approved _____ Not Approved _____ Conditionally Approved

Date Approved: _____

Reason for Denial or Conditional Approval: _____

REQUIRED EXHIBITS AND SUPPORTING DOCUMENTATION

The supporting documentation listed below must accompany this architectural review application, as applicable for the proposed change. An application submitted without all required submissions would be considered incomplete. In such case, the ARC's 30 day review period will not commence until all required submissions have been provided. In general, an applicant should provide all documents and exhibits required by The City of North Myrtle Beach for the proposed improvements.

- a. **Paint or Stain Colors:** A sample of the color(s) to be used must be provided, both for repainting or restaining existing improvements and for structural additions, together with a list of existing paint colors on the house or appurtenant structures which will remain unchanged.
- b. **Finish Materials:** A description and/or sample of all finish materials to be used for the exterior surface of proposed improvements must be provided.
- c. **Plot Plan:** A site plan, drawn to scale, showing the location and dimensions of the proposed improvement, including orientation with respect to the property lines, unit, and adjacent dwelling units must be provided for decks, patios, walls, fences, major landscape changes which require approval, and structural additions to the home. **Plot plans are required. Application without such plan will not be accepted.**
- d. **Architectural Drawings and Landscape Plans:** Detailed architectural drawings or plans are to be provided for decks, house additions, and major landscape improvements which would change the topography of the lot or landscape plan originally provided by the builder.
- e. **Photographs:** Photographs of the affected area are required with all applications.
- f. **Other Exhibits:** Other exhibits may be required in order to permit adequate evaluation of the proposed change. Owners are advised to seek guidance from the ARC and/or Managing Agent prior to the submission of an application.
- g. **Contractor:** How does the contractor plan on entering the modification area?
- h. **Deposits:** All deposits are required with the application.
- i. **City:** All city permits and approvals are required with the application.

FEE SCHEDULE

MODIFICATION	PONDEROSA MGT FEE	DYE ESTATES REVIEW FEE	COMPLIANCE DEPOSIT	INFRASTRUCTURE OR IMPACT FEE
Landscape (Minor) Under 500 Square Feet	\$25.00	\$50.00	N/A	N/A
Tree Removal	\$25.00	\$50.00	N/A	1 st 3 Trees \$35.00 After
Boulders or Retaining Walls	\$25.00	\$25.00	N/A	TBD \$140.00 Minimum
Landscape (Major) Over 500 Square Feet	\$25.00	\$100.00	\$250.00	\$210.00
Additions or Alterations Under 500 Square Feet	\$25.00	\$250.00	\$1,500.00	\$210.00
Additions or Alterations Over 500 Square Feet	\$25.00	\$500.00	\$2,000.00	\$350.00 (501-1000 SF) \$490.00 (1001-1500 SF) TBD (1501-Higher SF)
Pool and Fence Combined Application	\$25.00	\$250.00	\$1000.00	\$280.00 (Fiberglass) \$560.00 (Concrete)
Dock	\$25.00	\$100.00	\$1000.00	\$560.00
Fence	\$25.00	\$100.00	\$500.00	N/A
External Modification (Home, Deck, Fence, Roof)	\$25.00	\$100.00	N/A	N/A

OWNER AGREEMENTS

- Owner agrees to give the Architectural Review Committee (ARC) and/or Managing Agent, express permission to enter on the Owner's property at a reasonable time to inspect the proposed project, the project in progress, and the completed project.
- Owner understands any approval is contingent upon the completion of alterations in a workmanlike manner and in accordance with the approved plan and specifications for said alterations.
- Owner acknowledges familiarity with the architectural review requirements and procedures for the Barefoot Resort Residential Owners' Association, Inc.
- Owner understands the authority to perform an alteration granted by this application will automatically expire if the work is not commenced within 180 days following approval, and completed within 1 year following commencement of work, unless another time frame is specifically authorized in writing by the ARC.
- Owner agrees to store construction materials only on owner's own property, rather than on common areas, easements or parking areas, to bear the cost of repairing any damage caused to such areas, and to remove all unused materials from public view within 7 days following the completion of work.
- Owner agrees to have read the Supplemental Documents, if applicable, before submitted the application.

NOTES

- Nothing contained herein shall be construed to represent alterations to lots or buildings to be in accordance with the provisions of the Building and Zoning Codes of The City of North Myrtle Beach. Further, nothing contained herein shall be construed as a waiver or modification of any said restrictions.
- Where required, appropriate building permits shall be obtained from The City of North Myrtle Beach and The Army Corp of Engineers for any work abutting the wetlands prior to the start of any construction and/or modification. Nothing contained herein shall be construed as a waiver of said requirement.
- Owner understands and agrees no work on this request will commence until written approval has been obtained from the ARC.
- Owner further understands and agrees any exterior alterations undertaken before written approval is obtained is not permitted and the Owner may be required to restore the property to its former condition at Owner's own expense if such alterations are made and subsequently disapproved in whole or part. Further, owner understands any legal expense associated therewith may be the responsibility of Owner.

I, _____, owner, have read all paragraphs on page 4 and agree and understand of what is due when the application is submitted for review and decision.

Architectural Review COMPLIANCE Form
The Dye Estates Homeowners Association, Inc.

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North Myrtle Beach, SC 29582

Please Mail To:

P.O. Box 1706
North Myrtle Beach, SC 29598

Please Fax To:

843-399-1761 or

NAME: (Please Type or Print): _____

ADDRESS OF PROPOSED CHANGE: _____

COMMUNITY: _____

UNIT NUMBER OR LOT NUMBER: _____

MAILING ADDRESS FOR DECISION LETTER:

CONTACT PHONE #: _____

E-MAIL ADDRESS: _____

MODIFICATION COMPLETED:

I hereby certify the exterior modification as approved by the Barefoot Resort Residential Owners' Association, Inc. ARC has been completed in accordance with the approved ARC application.

I, the property Owner, hereby grant the ARC and/or Managing Agent, express permission to enter on the property at a reasonable time to inspect the project.

Signature: _____

Date: _____

SEND TO THE MANAGEMENT OFFICE AFTER MODIFICATION IS COMPLETE